I. Meeting called to order at 1:02 p.m.

II. Minutes of the May 1, 2018 meeting approved by voice vote.

III. New Business

1. S-31 Incomplete Grades

At their May 8, 2018 meeting, the Academic Staff Senate did not approve the revisions to S-31.

K. Roosevelt discussed the reason the policy was not approved. Many students struggle to complete incomplete courses within one semester, with the majority of incompletes tending to lapse into Fs. Many of the faculty members in support of this change are not following current policy. The AS Senate is concerned about student progress.

S. Zlotocha gave the PAC background on the change. Faculty from the School of Education brought the change to the Academic Policy Committee (APC). The Registrar’s office did not take a position on the incomplete deadline extension. The use of “EI” is currently practice just not codified.

The committee discussed the use of “EI” to grant flexibility where needed and suggested that S-31 go back to the APC for further review.

2. S-45.5 & 45.7 Research Misconduct Policy

S-45.5 and S-45.7 are currently two separate policies (Research Misconduct Policy and Academic Staff Research Misconduct Policy). The Office of Research suggests combining these two into a new combined policy.

K. Koch provided background on the two policies and the reason for combining. The committee agreed that it makes sense to combine the two policies.

Discussion took place on the procedure for investigations that conclude that misconduct occurred, in particular why the Final Report is sent to the Chancellor or Provost instead of directly to the supervisor.

The committee suggested that more instruction be added on where the Final Report should be forwarded. The committee also suggested that a reference to the Policy on the Creation of University Policies (S-42.5) be referenced in section IV (H).

IV. Other

The committee discussed the status of other SAAPs currently under review.

Secretary Turner thanked the committee members for their work this year.

V. The meeting adjourned at 1:48 p.m.