

# UWM-University Staff Council

June 19, 2018

LUBAR N116

## MINUTES

PRESENT: R. Badger, S. Butkovic, L. Eastman, S. Kennedy, M. Maass, T. Nation, M. Oddo, P. Osheim, J. Peshut, D. Rasmussen, P. Reilly, R. Sauers, S. Yasaitis

EXCUSED: G. Dukes

ABSENT: L. Perryman

GUEST: T. Turner (Secretary of the University), T. Howard (Asst Secretary of the University)

VISITORS: A. Avery-Johnson, T. Block Pendleton, M. Bussian, J. DuPont, A. Lamb, D. Nogrady

- I. Call to Order-The meeting was called to order at 10:01 a.m.
- II. Approval of minutes for May 15, 2018-The minutes will be reviewed for the next meeting.
- III. Chair's update-S. Yasaitis-The chair welcomed the new members to the council. The council asked that we get the Chair's report ahead of the meetings so that we can discuss any important topics at the meetings. The compensation plan update from HR reported that the majority of employees got the payplan and the merit portion of the plan. The merit portion is determined by everyone's supervisor/dean/division head and budget allocations. The council felt that more information was needed. The council will develop a working group to write a report that can be presented to administration with recommendations for any upcoming payplan requests.

The campus will be incorporating UW-Waukesha and UW-Washington County. Once more information, final numbers are known the Council will be able to move forward with getting appointed members from the new school.

- S. Yasaitis announced a group being formed by S. Kennedy that will work towards engaging supervisors and concerns they may have and how to get the supervisory group more engaged in shared governance. The Council will ask K. Hennemann from HR if he could help with the group to be asked to participate.
- IV. Planning for 2018-S. Yasaitis-see above.
  - V. Governance-T. Turner, Secretary of the University was on hand to answer questions about shared governance and how that effects both the council and University Staff in general. Dr. Turner recommended that the Council expand and form a University Staff Senate. It would parallel Faculty and Academic Staff governance structure and give a broader representation to the University Staff Constituency. Dr. Turner also offered continued support with the University Staff web page and encouraged all members of the council to attend governance training when it is offered.
  - VI. US Council & Committees-L. Eastman discussed the committees that currently are defined by the bylaws of the University Staff Council. It was approved by the council to form a Nominations Committee to replace the Elections Committee, a Codification Committee to replace the Bylaws committee which would oversee policies and bylaws, expansion of the council into a Senate will be worked on by the Codification committee and be brought back to the Council for a vote. The Council will move forward with discussion and in the Fall, have an all University Staff meeting to inform all University Staff about the changes. The Spring Elections will reflect the changes with preference sheets going out in early spring to increase University Staff participation.
  - VII. US Council Timekeeper-P. Reilly-The committee should keep better time so that meetings do not run over. The committee discussed a time keeper or parliamentarian. L. Eastman will assign times or schedule topics so that the agenda is better balanced. The committee will address meeting more frequently if there is a need.
  - VIII. USC P-Card Guidelines-P. Reilly-The committee reviewed the guidelines as submitted. They were approved. They will be forwarded to purchasing for posting to their site.
  - IX. ISS-IT Hub questions-P. Reilly-Training has not yet begun for the ISSP hubs and will commence shortly to integrate systems. The committee felt

that not enough information is known about the new hub and what services it will be providing to campus. P. Reilly continue to update the committee as information becomes available.

X. Other Business-There was no other business.

XI. Adjournment-The meeting was adjourned at 12:02 p.m.