

# UWM-University Staff Council

April 17, 2018

LUBAR N130

## MINUTES

- Present: R. Badger, M. Bussian, S. Butkovic, L. Eastman, S. Kennedy, M. Maass, T. Nation, M. Oddo, P. Osheim, J. Peshut, D. Rasmussen, P. Reilly, L. Thibault, S. Yasaitis
- Guests: B. Freer (Dean of Students), D. Heathcote (Physical Environment Committee)
- Visitors: D. Anders, A. Dempsey-Fischer, G. Dukes, B. Harness, T. Howard, A. Kinateder, K. Kindt, C. Kremer, B. Murphy, K. Perlewitz, L. Perryman, M. Russell, T. Vogel, S. Voit, R. Wahl,
- I. Call to Order-The meeting was called to order at 9:57 a.m.
  - II. Approval of minutes for March 20, 2018-The minutes were approved as submitted.
  - III. Chancellor's update-The Chancellor discussed the new budget model. An announcement will be coming out soon to campus, within the next six weeks. Administration is working on building the next biennial budget for 2019-2021 which will work with the new budget model. One of the priorities in the next biennial budget will be capital budget requests with an emphasis on replacing the Chemistry Building. Also increasing the base budget for operational budget will be with the budget requests. The administration is looking to try to and develop a pay plan that could potentially be linked to regular rate increase much like the consumer price index within the next biennial budget. A better view of what the biennial budget will look like will be available next year at this time (April, 2019).
  - IV. Chair's update-The payplan has been submitted to the Board of Regents by all UW-System campuses. At the next Board of Regents meeting it will be reviewed and approved. The Payplan should be in place by July of 2018. Letters to staff should be going out by June to let them know what to expect with regard to the payplan. The UW-Colleges -restructuring continues with the beginning of the phases starting in July. Many details still will be worked on over the next few years.
  - V. S-79-Clery Act-B. Freer was on hand to discuss the Clery act and the impact it has on campus. S-79 was passed at the March USC meeting.
  - VI. S-49 Smoking Policy-Implementation-D. Heathcote-was on hand to address concerns that the Council had when it was presented in March. The Physical Environment Committee is working with this policy and its implementation. Communication and Signage will be key in change the smoking culture on campus. As the implementation gets further the working group of the PEC may come up with even more ideas to help both students and staff convert to a smoke free environment.
  - VII. US Policy-US-002 Policy on Policy-L. Eastman presented a policy to help develop policies for the future of the Council and University Staff on campus. Also in development is a cover

- transmittal form. The Council provided feedback and L. Eastman will make the changes and bring the items back for review and approval to the May meeting.
- VIII. US Policy US-003 Payplan-J. Peshut- J. Peshut will work on revising and bring the policy back to a future meeting.
  - IX. Elections-L. Thibault presented the election results to the committee. All University staff were eligible to vote in the election. We had a 20% return on voting up from last year. The winners were submitted to the Council and the Council unanimously approved the results of the elections. The Council approved that the winners, after they have confirmed their availability, will be submitted to the Secretary of the University's office for Posting.
  - X. Purchase card policy Guidelines-P. Reilly-The guidelines were submitted to the Council for review. Tom Scrivener, the director of Purchasing, will be at May's meeting to answer any questions the Council may have.
  - XI. ISS Updates and Access to website & ITPC update-P. Reilly & S. Yasaitis. Chair Yasaitis is discussing making more information available to the Council and campus for the ISS timelines. S. Butkovic said forms have been reviewed and revised. A request has been made to update the website to make it more user friendly similar to UW-Madison with their forms being listed alphabetically.
  - XII. Search and Screen Updates-No updates at this time.
  - XIII. Shared Governance member reports (i.e. APBC, EBC, PEC, etc.)-J. Peshut reported that the APBC is working on the New Budget Model and hopes to get more information for the Council for the next meeting.
  - XIV. Other Business-There was no other business.
  - XV. Adjournment-The meeting was adjourned at 11:41 a.m.