I. The meeting was called to order at 10:03 am.

II. The minutes of the December 4, 2014 meeting were approved as distributed.

III. New Business

1. Shared Research Facilities Policy
   This proposed SAAP is currently with Legal Affairs.

2. S-62 Post Retirement Employment Policy
   Urdan confirmed that S-62 is in compliance with state law. The blanks on page 3 will be filled in before the policy is posted.

IV. Old Business

1. S-26 Fraud, Embezzlement and Other Misappropriations of Assets
   Rediske presented the document. The suggested changes clarify the duties of University Police and Internal Audit. Discussion ensued regarding the Whistleblower Law and UW-System’s future adoption of a fraud hotline. The committee suggested adding to section V that the procedures do not preclude use of the Whistleblower Law or the fraud hotline. 

   MOTION: to approve S-26 as amended. The motion was seconded and approved by acclamation.

   Urdan and Rediske will inform the SecU if any changes are needed after the adoption of the fraud hotline. The committee decided that S-26 does not need to go to shared governance groups as it is primarily administrative.

2. S-68 Acceptable Use Policy
   This policy was approved by the PAC on December 4, 2014. The committee decided that it should go to shared governance groups for information only.

   Kipp presented the document. Discussion ensued on whether fees should be discretionary. 

   MOTION: to approve S-45. The motion was seconded and approved with one opposition by voice vote.

   The committee decided that S-45 should go to shared governance groups for information only.
4. S-48a Sick Leave Policy for Unclassified Staff
   SecU presented. HR suggested that this policy be eliminated as it is covered under state/system policy.
   
   MOTION: to eliminate S-48a. The motion was seconded and approved by acclamation.

5. S-56 Vacation and Holiday Entitlement for Faculty on Annual Appointments and for Academic Staff
   SecU presented. HR suggested that this policy be eliminated as it is covered under state/system policy.
   
   MOTION: to eliminate S-56. The motion was seconded and approved by acclamation.

6. S-16 Student Death and Major Medical Crisis Notification & Support Process
   Urdan approved Freer’s (Responsible Party – Dean of Students Office) suggested clarifications.
   
   MOTION: to approve S-16. The motion as seconded and approved by acclamation.
   
   The committee decided that S-16 should go to shared governance groups for information only.

7. S-6 Archives
   
   MOTION: to approve S-6 as amended. The motion was seconded and approved by acclamation.
   
   The committee decided that S-6 should go to shared governance groups for information only.

V. Other
   1. Schedule Next Meeting
      The next meeting was tentatively scheduled for Thursday, May 7th at 9am in Lubar N456.

VI. The meeting was adjourned at 11:02 am.