

University of Wisconsin-Milwaukee  
Graduate Faculty Committee (GFC)

Meeting Minutes  
November 16, 2015  
3:00-4:30 p.m.  
Union 280

**I. Call to Order**

Craig Guilbault, Chair, called the meeting to order at 3:06 p.m.

**II. Roll Call**

Members Present:

David Allen, Abigail Amissah-Arthur, Barbara Bales, Craig Guilbault, Tracey Heatherington (*ex officio*), Peninnah Kako, Laura Otto-Salaj, Jason Puskar, Diane Schadewald, Aaron Schutz, Richard Smiraglia, Habib Tabatabai, Jon Welstead, Erin Winkler, Jane Witten, Cheng Zheng

Members Absent:

Martha Carlin, Sarah Davies Cordova, Erin Fox (*ex officio*), Marija Gajdardziska-Josifovska (*ex officio*), Seyed Hosseini, Hemant Jain, Jenny Kehl, Hamid Ouali, Timothy Patrick, Nicole Steppig, Greg Thomson, James Vining

Guests:

Mike Darnell, Vicky Everson, Alfonzo Thurman

**III. Reports**

1. Report from the Dean of the Graduate School

Tracey Heatherington, Associate Dean of the Graduate School, provided the Dean's Report on behalf of Marija Gajdardziska-Josifovska.

- \$1,500 is being provided to McNair Scholars who apply, are admitted, and enroll at UWM. Funds are available from carry-over Advanced Opportunity Program (AOP) money.
- Attendance at the November 5 Graduate School Open House surpassed last year. Tracey Heatherington provided a summary of the event.
- An update on the tuition proposal was presented. Tuition at urban institutions and at UW-Madison was considered. Resident and non-resident tuition rates were reviewed. The tuition proposal handout that was distributed at the November Graduate Representatives meeting will be distributed the members of the GFC. While segregated fees have increased overall, Marija Gajdardziska-Josifovska discovered that

segregated fees for dissertator graduate students increased by approximately 20% without any discussion or heads up. Discussion followed. Increases in segregated fees undercuts the efforts to increase enrollment at both the undergraduate and graduate level. Members of the Graduate Faculty Committee (GFC) requested that the University administrator responsible for segregated fees attend the next GFC meeting to explain the process and the decision to increase segregated fees for dissertator students.

## 2. Chair's Report

Craig Guilbault indicated that May of 2016 will be the 50th anniversary of the first PhD awarded at UWM. The PhD awarded was in Mathematics, and plans for a Fall 2016 celebration are underway. This event will be an opportunity to attract attention and provide publicity for graduate education. Other GFC members indicated special anniversaries in College of Nursing, Helen Bader School of Social Welfare, College of Health Sciences, and College of Engineering and Applied Science.

Craig Guilbault indicated that he registered and went to an evening Open Forum only to find out the event had been cancelled. A Board of Regent member also showed up, so Craig had the opportunity to speak with him one-on-one about the importance that graduate education at UWM has to the region and to the State of Wisconsin. Craig emphasized that UWM is a doctoral institution and many students choose a UWM graduate program instead of UW-Madison.

The UWM Distinguished Professors have written and distributed a statement in support of graduate education and research at UWM. Members indicated an interest in supporting the UWM Distinguished Professors, so Craig Guilbault will distribute that statement to the GFC. The statement already has been distributed to Departments Chairs.

Craig Guilbault mentioned the call from the Secretary of the University's Office to consider serving on a University-wide committee. Craig encouraged GFC members to continue serving in order to be voices for graduate education.

## 3. GFC representatives on other standing committees

### a. Physical Environment Committee – Habib Tabatabai

A proposal was presented from Parking & Transit to increase reserved parking fees and to establish a parking fee at satellite parking lots. Habib Tabatabai indicated that increasing fees for faculty, staff, and students is the wrong message in this budget climate.

### b. Academic Planning and Budget Committee – Craig Guilbault

Budget discussions continued at the most recent APBC meeting.

### c. Academic Policy Committee – no report

d. Research Policy and Advisory Committee – Jane Witten

A policy regarding protection of data was discussed, but no process for the policy has been developed. The implementation seems fluid. Mike Darnell indicated that there is a campus-wide committee reviewing the issue and that SharePoint may be a potential solution to protecting confidential data.

A draft policy regarding the establishment and evaluation of research centers and institutes also is being considered. The document will define centers, identify potential structures, and develop evaluation processes. Discussion followed. A concern was shared that such a policy would add bureaucracy to centers self-funded by a single faculty member.

e. Graduate Assistant Appeals Panel – no report

**IV. New Business**

1. Executive Leadership in Two-Year Higher Education Institutions Certificate  
Alfonzo Thurman provided background information and the rationale for developing this certificate program. This certificate program is designed to encourage growth and further development of administrative skills in current and future executive two-year college leadership and develop mid-level managers, department chairs, faculty, and deans so that individuals can enter the pipeline to serve in executive positions in two-year colleges in Wisconsin. A cohort model of 15-30 individuals will enroll in Administrative Leadership and Business courses. A motion to approve was made and seconded. It passed unanimously.

**V. Announcements**

There were no announcements.

**VI. Automatic Consent**

GFC Document #1383 needed an amendment to the document, so Barbara Bales asked that it be removed from automatic consent. Vicky Everson explained the reason for the amendment of the effective date. A motion to approve the amended document was made and seconded. It passed unanimously.

The following items were approved as distributed:

- October 19, 2015, GFC meeting minutes
- MA in Art, GFC Doc #1377
- MFA in Art, GFC Doc #1378
- PhD in Communication, GFC Doc #1379
- MS Cultural Foundations of Education, GFC Doc #1380
- MS in Freshwater Sciences, GFC Doc #1381
- PhD in Freshwater Sciences, GFC Doc #1382
- MS in Mathematics, GFC Doc #1384

- Integrated French Undergraduate BA/Translation Master's Degree, GFC Doc #1385
- Program Review: PhD in Information Studies, GFC Doc #1386

**VII. Adjournment**

A motion was made and seconded to adjourn the meeting. It passed unanimously and the meeting adjourned at 4:05 p.m.