

University of Wisconsin-Milwaukee
Graduate Faculty Committee (GFC)

Monday, September 19, 2016

3:00 p.m. – 4:30 p.m.

Union 240

DRAFT MEETING MINUTES

I. CALL TO ORDER

The meeting was called to order at 3:04 p.m. by Craig Guilbault, Chair.

II. ROLL CALL

Present:

(Committee Members):

David Allen, Erica Bornstein, John Boyland, Martha Carlin, Jennifer Clippert, Kyle Ebersole, Craig Guilbault (*Chair*), Sherri Hoffman, Seyed Hosseini, Peninnah Kako, Jenny Kehl, Elana Levine, Laura Otto-Salaj, Hamid Ouali, Jason Puskar, Aaron Schutz, Richard Smiraglia, Jon Welstead, Cheng Zheng

(Non-Committee Members):

Vicky Everson, Tracey Heatherington (*Ex Officio*), Tiffany Nation

Absent:

Erin Fox (*Ex Officio*), Marija Gajdardziska-Josifovska (*Ex Officio*), Miren Boehm, Erin Winkler

Guest:

Mike Darnell, Shane Haensgen

III. ANNOUNCEMENTS

There were no announcements.

IV. SPECIAL ORDER OF BUSINESS

Craig Guilbault announced to the committee that the special order of business is to elect a vice chair and secretary. He informed the committee that Aaron Schutz has agreed to serve as vice chair. There were no other nominations. Aaron Schutz was unanimously elected vice chair.

Craig Guilbault explained to the committee the responsibilities of the committee secretary. Elana Levine self nominated. There were no other nominations. Elana Levine was unanimously elected secretary.

V. AUTOMATIC CONSENT

The following meeting minutes were motioned, seconded with recommended revisions, and passed unanimously.

The agenda items under automatic consent were motioned, seconded, and were approved as distributed with no changes and passed unanimously.

A. Minutes of the Graduate Faculty Committee Meeting of May 9, 2016

B. Annual Reports:

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|--|-------------------|
| 1. Graduate Faculty Committee | GFC Doc. No. 1418 |
| 2. Subcommittee on Graduate Program Reviews | GFC Doc. No. 1417 |
| 3. Subcommittee on Graduate Courses and Curriculum | GFC Doc. No. 1419 |
| 4. Subcommittee on Graduate Fellowships | GFC Doc. No. 1420 |
| 5. Graduate School Scholastic Appeals Committee | GFC Doc. No. 1421 |

C. Modified Programs:

1. Graduate Certificate in Women's and Gender Studies GFC Doc. No. 1370

D. Graduate Program Review Reports:

1. Masters in Media Studies GFC Doc. No. 1422

VI. NEW BUSINESS

A. Membership of Scholastic Appeals Committee GFC Doc. No. 204

Craig Guilbault opened the floor to Vicky Everson to explain the requested revisions to GFC Doc No. 204. She explained that the large number of academic misconduct hearings last semester made clear the need for more, permanent, student members of the Scholastic Appeals Committee to participate in academic misconduct hearings. She proposed that the GFC increase the required number of students to serve on the committee by revising GFC Doc No. 204 and recommended that a PhD and a Masters student from each school/college be selected.

The committee discussed the reasons for a possible increase in the number of academic misconduct hearings.

Motioned, seconded, and approved with requested revisions and passed unanimously.

VII. REPORTS

A. Report from the Dean of the Graduate School

- Self-Assessment of Accomplishments of Graduate School

In Marija Gajdardziska-Josifovska's absence, Tracey Heatherington discussed the Self-Assessment of Accomplishments of the Graduate School.

- New online system for application (Panthera)
- GRE search service
- 21 raised graduate scholarships from donators
- Database and Dashboard for program reviews and enrollment
- Open House for public and donator events

B. Chair's Report

Craig Guilbault discussed and explained the other standing committees that the GFC committee members serve on and the importance of having GFC members serve on various standing committees.

C. GFC Representative on Other Standing Committees

- **Physical Environment Committee**
Craig Guilbault explained that there was nothing to report and that David Allen serves on the committee.
- **Academic Planning and Budget Committee**
Craig Guilbault informed the committee that he serves on the APBC committee. He explained that most meetings are the same with the topic being the budget. He discussed the Provost's report. The report discussed that, due to the budget, positions that became open were not being filled. However, positions necessary for accreditation would be filled. Vacant positions and strategic planning were also discussed at the meetings.
- **Academic Policy Committee**
Craig Guilbault explained that he is recruiting for a GFC member to serve on the APC. He informed the committee that the committee meets on Thursdays at 1:00 p.m. He asked if

anyone was interested in serving. He will be sending out an email with information about the committee and asked the committee to review the information.

- **Research Policy and Advisory Committee**
Seyed Hossieni gave a report on fixed price contracts and policy on administration.
- **Graduate Assistant Appeals Panel**
Craig Guilbault explained that for the last 1 or 2 years the committee had not appointed anyone to serve on the Graduate Assistant Appeals Panel. He asked if anyone was interested in serving. Laura Otto-Salaj agreed to serve on the committee.

VIII. OTHER BUSINESS

There was no other business.

IX. ADJOURNMENT

The meeting adjourned at 4:16 p.m.