

University of Wisconsin-Milwaukee  
**Graduate Faculty Committee (GFC)**

**Monday, November 14, 2016**  
**3:00 p.m. – 4:30 p.m.**  
**Enderis Hall 995**

**MEETING MINUTES**

**I. CALL TO ORDER**

The meeting was called to order at 3:06 p.m. by Craig Guilbault, Chair.

**II. ROLL CALL**

**Present:**

(*Committee Members*): David Allen, Ann Aschenbrenner, Erica Bornstein, John Boyland, Martha Carlin, Kyle Ebersole, Marija Gajdardziska-Josifovska (*Ex Officio*), Craig Guilbault (*Chair*), Sherri Hoffman, Peninnah Kako, Elana Levine, Hamid Ouali, Richard Smiraglia, Jon Welstead,

(*Non-Committee Members*): Tiffany Nation

**Absent:** Miren Boehm, Jennifer Clippert, Vicky Everson, Erin Fox, Tracey Heatherington (*Ex Officio*), Seyed Hosseini, Jenny Kehl, Laura Otto-Salaj, Jason Puskar, Nicole Ridgway, Aaron Schutz, Erin Winkler, Cheng Zheng

**Guest:** Mike Darnell (College of Letters & Sciences), Shane Haensgen (Graduate School)

**III. ANNOUNCEMENTS**

Craig Guilbault announced that he will be serving on the Search Committee for the new Letters & Science Dean position. He welcomed any comments or suggestions from the committee. He informed the committee that they are currently working on the job description and job ad. He encouraged the committee to get involved in this important hiring process.

Marija Gajdardziska announced that she will be serving on the Search Committee for the new Dean of the College of Nursing.

**IV. AUTOMATIC CONSENT**

The following meeting minutes, program changes, and new degrees under automatic consent were motioned, seconded, and passed unanimously.

A. Minutes of the Graduate Faculty Committee Meeting of **October 17, 2016**

B. Program Changes:

- |   |                  |
|---|------------------|
| 1. Masters of Science in Biological Sciences  | GFC Doc No. 1432 |
| 2. Graduate Certificate in Business Analytics | GFC Doc No. 1433 |
| 3. Masters of Science in Engineering          | GFC Doc No. 1435 |
| 4. Master of Public Health                    | GFC Doc No. 1437 |

C. New degree, certificate, or concentration

- |   |                  |
|---|------------------|
| 1. Doctor of Philosophy in Epidemiology | GFC Doc No. 1432 |
| 2. Integrated BS/MS in Criminal Justice | GFC Doc No. 1426 |

## V. NEW BUSINESS

### 1. “Teach-Out” Plan for Current Students in Master of Liberal Studies Program

Mike Darnell summarized that the Master of Liberal Studies program is going on hiatus, not admitting any more students for the next two years. As part of that process, the program must file a “teach out” plan that outlines how the program will accommodate the students in the plan now. Currently there are 5 – 6 students in the program. The focus will be to get the students remaining in the program into the correct core courses. The most important factors are to provide oversight and guidance to students and help move them along to graduation.

**Plan was motioned, seconded, approved, and passed unanimously as presented.**

### 2. Catalog Copy for Integrated Bachelors / Masters Program

Mike Darnell summarized that per the GCC’s request a catalog copy for integrated or 3-2 programs has been prepared. The meeting material document entitled Catalog Text Draft illustrates 3 possible arrangements in the catalog. The catalog copy’s focus is on the admissions policy. The catalog copy has been brought forward for comments and suggestions. There will be a link from the undergraduate website to the graduate website. He explained that this will be discussed with the Grad Reps.

### 3. Creation of Working Group for comprehensive update of dissertator policies.

Craig Guilbault discussed the email that was sent out to the committee, stating that a working group is being formed to examine current Graduate School policies, with the possibility of suggesting changes and updates to the full GFC. A couple of initial topics of discussion will be policies related to dissertator status, permanent incompletes, and registration requirements. Other topics can be added at the request of group members.

He asked the committee if there were any volunteers. Kyle Ebersole and Hamid Ouali volunteered to serve on the working group committee. Craig Guilbault asked that if there were any other members interested in volunteering for the working group to send an email to him or Tiffany Nation.

## VI. REPORTS

### A. Report from the Dean of the Graduate School

#### 1. Positive Reports for Graduate School

- 50<sup>th</sup> Celebration of the first PhD in Mathematics
- Supported the Math department for the 50<sup>th</sup> PhD celebration
- 3<sup>rd</sup> Fellowship Celebration
- Honoring of Distinguished Professors celebration in Spring 2017
- Wine Dinner as a fund raiser for graduate students in Spring 2017
- 3<sup>rd</sup> Annual Open House

### B. Chair’s Report

Per Craig Guilbault he will combine his Chair report with his report on the APBC.

C. GFC Representative on Other Standing Committees

- **Physical Environment Committee**  
David Allen reported that the Physical Environment Committee has decided to update the campus smoking policy to include electronic smoking devices.
- **Academic Planning and Budget Committee**  
Craig Guilbault informed the committee of the following big top issues in the APBC discussions:
  1. Provost announced that the Zilber School of Health had a very good accreditation
  2. New Budget Model will be implemented in Fall 2018
  3. Strategic Position Control
    - Decisions to be made on open job positions
    - Information is made available on the website
  4. Course Duplication Committee
    - Currently reviewing courses
    - Offering incentives to programs to share revenue 75% / 25% split
  5. Pushing for Deans to have a more standard budget model
- **Academic Policy Committee**  
No report given.
- **Research Policy and Advisory Committee**  
In Seyed Hossieni's absence, Marija Gajdardziska, who is the ex-officio for the Research Policy and Advisory Committee, reported that a working group is being formed for Teaching Workload Policies.
- **Graduate Assistant Appeals Panel**  
No report given.

**VII. OTHER BUSINESS**

Marija Gajdardziska announced that there is a discussion in progress to discuss the possibility of (re)joining the Graduate School and the Office of Research.

**VIII. ADJOURNMENT**

The meeting adjourned at 4:25 p.m.