

The University of Wisconsin-Milwaukee
Graduate Faculty Committee
Minutes

Monday, April 20, 2015, 3:00 p.m.

Union 240

I. CALL TO ORDER

Kristene Surerus called the meeting to order at 3:05 p.m.

II. ROLL CALL

Members Present

Mary Jo Baisch, Sukanya Banerjee, Ann Cook, Sarah Davies Cordova, Marija Gajdardziska-Josifovska (*ex officio*), Craig Guilbault, Hamid Ouali, Gabriel Rei-Doval, Mark Schwartz, Mark Srite, Kristene Surerus (Chair), Jon Welstead, Kathryn Zalewski

Members Absent

Barbara Bales, Miren Boehm, Naira Campbell-Kyureghyan, Tracey Heatherington (*ex officio*), Laretta Henderson, Seyed Hosseini, Hemant Jain, Jerry Kaster, Laura Otto-Salaj, Patricia Richards, Aaron Schutz, Greg Thomson

Guests

Timothy Patrick, Health Informatics & Administration; Jenna Jazna, Pat Hayes, Vicky Everson, Kathleen Koch and Cindy Marifke, Graduate School

III. ANNOUNCEMENTS

There were no announcements.

IV. REPORTS

1. Report from the Associate Dean of the Graduate School

Marija Gajdardziska-Josifovska reported that recruitment is going well. The Graduate School Recruiter is visiting work places where employees may apply to programs that have continuous application.

Applications to the Graduate School are greater than last year, but admissions are lower. Programs with assistantships may be waiting for information about the budget before making any admissions decisions.

In regards to financial support for graduate students, the budget for the Chancellor's Fellowship has remained uncut. The Advanced Opportunity Program (AOP) Fellowship

has also remained uncut. An additional three to four AOP Fellowships were awarded from some of the carry-forward money from previous years.

Marija Gajdardziska-Josifovska said negotiations with the Provost resulted in the awarding of 90% of the Distinguished Graduate Student Fellowships (DGSF) and Distinguished Dissertation Fellowships (DDF) at the standard time of the year. Fourteen students in each category were awarded fellowships. Negotiations will be occurring this week regarding the remaining 10%. There has been a lot of support from the Provost to make the awards on time so students may make decisions.

Modeling of the proposal to increase graduate assistantship amounts has been presented to APBC and CEMAT. The senate resolution about increasing graduate assistantship salaries has also been shared with these groups.

Staffing in the Graduate School will be changing in June. Thoy Bouakongxaya, an Administrative Program Specialist in the Education Diversity Office, will be leaving. Cindy Marifke, University Services Associate 2 in Strategic Initiatives and Governance (SIG), will also be leaving. As a result of the reorganization of SIRES, Vicky Everson will now be the Coordinator of SIG. Newly elected chairs should work with Vicky Everson from this point forward.

In regards to advocacy, Marija Gajdardziska-Josifovska attended the hearing of the Joint Finance Committee. She also visited with the mayor of Milwaukee. The budget information that was shared at the last GFC meeting was given to both.

Graduate School Fellows were notified that the Alumni Association is funding buses to travel to Madison on April 22, 2015 for the 2015 UWM Legislative Day.

2. Chair's Report

Kristene Surerus had nothing additional to report.

V. AUTOMATIC CONSENT

The following items were approved as distributed.

- Minutes: March 23, 2015.
- Program Change, PhD in Information Studies, GFC Doc. No. 1358

VI. NEW BUSINESS

Policy Change – Certificate Policy, GFC Doc. No. 1357

Jon Welstead moved to approve GFC Document 1357.

- Mary Jo Baisch moved to amend the first paragraph under the “Administration” heading, adding a sentence: “If the certificate program does not have an advisory board, the certificate director must be a member of the graduate faculty.” Motion was approved.
- Mary Jo Baisch moved to amend item 1, bullet point number 2, under the “Articulation between Certificate and Degree Programs” heading: “All credits taken in completion of certificate requirements may count towards a UWM graduate degree as long as they do not contribute more than 90% of the total credits needed to obtain the degree. (NOTE: Students in Ph.D. programs must still complete the minimum residency requirements.)” Motion was approved.
- Kathryn Zalewski inquired about item 1 under the “Articulation between Certificate and Degree Programs” heading: “A course may count toward no more than two certificates and one degree.” She questioned the uniqueness of certificate offerings if this much overlap is allowed. She then moved to amend this statement as follows: “A course may count toward no more than one certificate and one degree.” Motion was approved.

Motion passed to approve GFC Doc. No. 1357, as revised.

New Program – Master of Healthcare Administration, GFC Doc. No. 1359

Tim Patrick from Health Informatics and Administration briefly described the program, which will be offered online with the exception of an internship. He stated there is a great deal of support from Aurora Health Care, and Froedtert Hospital for the program. Even before advertising has begun, 20 prospective students have expressed interest.

Kathleen Koch commented that many of the courses for the Master of Healthcare Administration haven’t been developed yet. Tim Patrick replied that five faculty members will be developing courses this summer. The courses will build on existing undergrad courses, adding higher level requirements for graduate students. Some of the proposed courses are already available through the Health Informatics & Administration Department and through Business Administration. Courses will be added through Public Health. By the end of Fall 2015, the first three semesters of the required courses should be ready.

Mary Jo Baisch remarked that there is a coordinated degree program between Nursing and Business, and asked how much overlap there would be with the proposed HCA degree. Kathleen Koch stated that the proposal had been circulated to the deans with an opportunity to submit

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comments. Tim Patrick replied that he would be interested into entering into a dialog with Nursing to provide all students with a choice and to adapt to their needs.

Motion to approve GFC Doc. No. 1359 passed.

Policy Change – Certificate Review Process, GFC Doc. No. 1360

Sukanya Banerjee moved to approve GFC Document 1360.

She summarized the changes as clarifying the review process, and updating the self-study format to place greater emphasis on the program array. The previous version of the policy was created at a time when there was no campus planning for graduate programs. This revision will put certificates in the broader context of strategic planning.

Motion to approve GFC Doc. No. 1360 passed.

Curricular Area Change – Discontinue UKRNIAN

Mary Jo Basich moved to approve the discontinuation of the UKRNIAN Curricular Area Code.

Courses in Ukrainian have not been taught in many years, and there are no plans to offer any courses in this area in the future.

Motion passed.

Curricular Area Change – Discontinue SRB-CRO

Sarah Davies Cordova moved to approve the discontinuation of the SRB-CRO Curricular Area Code.

Courses in Serbo-Croatian have not been taught in many years, and there are no plans to offer any courses in this area in the future.

Motion passed.

Curricular Area Change – Add Biomedical Engineering to the College of Engineering and Applied Science

Sarah Davies Cordova moved to approve addition of the BME (Biomedical Engineering) Curricular Area Code.

Motion passed.

VII. GENERAL DISCUSSION

Committee members were asked if they wanted to delegate authority for Curriculum Area changes to the GCC. The GCC currently has full authority for course approvals. The current practice of having the both the GCC and the GFC review them adds another month to the approval process.

Jon Welstead replied that it's beneficial to have the broader representation of the GFC review the Curricular Area proposals since they may be precursors of degree programs. There was consensus to have approval for Curricular Area changes remain with the GFC.

VIII. ADJOURNMENT

The meeting adjourned at 4:20 p.m.

Respectfully submitted,

Cindy Marifke, Graduate School