

THE UNIVERSITY OF WISCONSIN-MILWAUKEE
Graduate Faculty Committee

Minutes
November 19, 2012, 3:00 p.m.
Union E280

I. CALL TO ORDER

GFC Chair Michael Brondino called the meeting to order at 3:10 p.m.

II. ROLL CALL

Members Present:

Sukanya Banerjee, Michael Brondino, Anoop Dhingra, Maria Gajdardziska-Josifovska, Donald Hanlon, Laretta Henderson, Jerry Kaster, Kathleen Koch, Christine Larson, Michael Liston, Maria del Pilar Melgarejo-Acosta, Karen Morin, Jeff Neuhauser, Aaron Schutz, Mark Schwartz, Amanda Seligman, Valeriy Sibilkov, Regina Smith, Kristene Surerus, Carrie Truebenbach, Luc Vanier, Jon Welstead, Doug Woods, David Yu

Members Absent:

Donald Hanlon, Edward Mabry, Devendra Misra, Anthony Ross, Virginia Stoffel, Peter Tonellato, Shangping Xu

Guests:

Joan Hayes, Erin Fox, Amber Tucker, Graduate School; Dev Venugopalan, Academic Affairs

II. ANNOUNCEMENTS

Kathleen Koch introduced Sue Krueger, who was hired to work as a project employee, and will be providing support to the GFC and GCC.

Erin Fox reported that the Annual Graduate Student Orientation was very successful. Over 300 attended (record number) and it was very well received.

III. INFORMATION ONLY

Preapproval for College of Letters and Science to create a department-like body for Women's Studies.

Preapproval for College of Engineering and Applied Science to rename the Materials Department.

The GFC received these documents.

IV. AUTOMATIC CONSENT

1. Minutes of the Regular Graduate Faculty Council Meeting of October 15, 2012 were approved.
2. (GFC Doc. 1243) Recommendation of the Subcommittee on Graduate Course and Curriculum, the College of Letters and Science Academic Policies and Curriculum Committee and the Faculty of the Department of Art History for Changes to the Requirements for the Master of Arts in Art History
3. (GFC Doc. 1244) Recommendation of the Subcommittee on Graduate Course and Curriculum, the College of Letters and Science Academic Policies and Curriculum Committee and the Faculty of the Department of Anthropology for Changes to the Requirements for the Master of Science in Anthropology
4. (GFC DOC. 1245) Recommendation of the Subcommittee on Graduate Course and Curriculum, the College of Letters and Science Academic Policies and Curriculum Committee and the Faculty of the Department of Anthropology for Changes to the Requirements for the Doctor of Philosophy in Anthropology
5. (GFC Doc. 1246) Recommendation of the Subcommittee on Graduate Course and Curriculum, the College of Letters and Science Academic Policies and Curriculum Committee and the Faculty of the Women's Studies Program for Changes to the Requirements of the Master of Arts in Women's Studies
6. (GFC Doc. 1247) Recommendation of the Subcommittee on Graduate Course and Curriculum, the College of Letters and Science Academic Policies and Curriculum Committee and the Faculty of the Department of History for Changes to the Requirements for the Master of Arts in History
7. (GFC Doc. 1248) Recommendation of the School of Education Curriculum Committee and the Urban Education Doctoral Committee for Changes to the Adult and Continuing Education Leadership Specialization Within the Doctor of Philosophy in Urban Education

The documents were approved as distributed.

VI. SPECIAL ORDERS OF BUSINESS

1. The Graduate Faculty Committee recommends to the Board of Regents for the respective graduate degrees those students whose names are submitted by the Dean of the Graduate School as having completed degree requirements by the end of the Fall Term, 2012-2013.

Karen Morin moved to approve, Amanda Selig seconded. Motion passed.

2. Report from Associate Vice Chancellor Dev Venugopalan

Revised Process for Program Planning, Review, and Approval in the UW-System, approved by the Board of Regents at the August 2012 meeting

There is a revised process for new program approval which streamlines the process and shortens the Pre-authorization and Authorization stage. Currently there is approximately a 15-month lead time to get approval which could be shortened to one semester. There will still be a two-stage process:

- a. Notice of Intent sent directly by campus to other UW-System Provosts with 10 working days to respond.
- b. Authorization to Implement (limited to 10-pages) that is presented to the Board of Regents for review and approval. This stage no longer requires a detailed budget, but the Provost must submit confirmation that resources are available to support the program, and describe the review cycle for the program. The shorter document eliminates the need for a separate Executive Summary.

Other questions for the GFC to consider regarding this matter are:

- What budget/resource information would be important to the GFC and other campus committees in considering new program proposals?
- Does the GFC want to continue using external reviews of new program proposals? (Comprehensive campuses will not require external reviews; UW-Madison is using their Distinguished Professors for this purpose.)
- Does the GFC want to review new programs at the five-year mark, since this is no longer required by the UW-System?

Higher Learning Commission Accreditation

There are five criteria, summarized as follows:

1. Mission
2. Integrity
3. Teaching and Learning - Quality
4. Teaching and Learning – Evaluation and Improvement
5. Resources, Planning, and Institutional Effectiveness

Questions for the GFC to consider:

What constitutes equivalent experience to a degree if an instructor does not have a degree at least one level higher than the students in the course?

How do we define post-graduation success? How do track the careers of our graduates?

VII. REPORTS

1. Report from the Interim Dean of the Graduate School

Enrollment Projections

The Provost's office has requested enrollment projections for the next five years. He specifically requested the percentage of domestic, international, and self-supporting students. The Graduate School is currently working with the schools and colleges to collect the data.

Carryforward funds

The Graduate School was given the directive to spend down some carryover funds, and has developed several initiatives to accomplish this in consultations with deans.

Associate Dean Michael Liston gave an overview of two initiatives for graduate education.

- i. Block Grant: A total of \$373,000 is available for one-time initiatives related to graduate education. Suggested uses include recruitment, promotional brochures or webpages for programs, sponsoring new student visits, improving equipment in labs, etc. The deans have been notified and they have been given the discretion that the funds can go directly to the programs.
 - ii. \$100,000 is available for international student recruitment, but the deans must provide matching funds.
- b. Associate Dean Maria Gajdardziska-Josifovska provided an overview on funding mechanisms for equipment.
- i. External Funding – A student in the Graduate School has identified extramural programs other than the NSF MRI that fund equipment. The Graduate School asked for pre-proposals for those programs by the end of November. Up to 10 PIs will be selected to receive \$7,500 in funding to facilitate the development of full proposals. The proposal development office will help coordinate matching funds and data collection if needed.
 - ii. Internal Funding - Another program with \$1 million available will provide direct internal funding for equipment, instrumentation, or systems for which there is no external funding, or where we have been unsuccessful in external competitions. Schools/colleges must provide matching funds. The Graduate School has asked the deans to rank the proposals for their colleges.
2. Chair's Report – Graduate School Task Force [Final Report](#). Karen Morin made a motion to accept the report, Regina Smith seconded. The motion was approved.

Mark Schwartz provided an overview of the two proposed models. Each model solves the problem of dual reporting. Model 2 solves the problem of too much work for one person.

Due to the lack of a quorum, the discussion will continue and a vote will be taken during the next meeting.

3. Research Policy Committee Report. There was no report.

XIII. ADJOURNMENT

The meeting was adjourned at 4:26 p.m.

Respectfully submitted,

Susan Krueger, Graduate School
For Maria del Pilar Melgarejo-Acosta