

**THE UNIVERSITY OF WISCONSIN-MILWAUKEE**  
Graduate Faculty Committee

**Minutes**

May 14, 2012, 3:00 p.m.  
Union 280

I. Call to Order

GFC Chair Anne Wysocki called the meeting to order at 3:02 p.m.

II. Roll Call

Members Present:

Michael Brondino  
Benjamin Campbell  
Anoop Dhingra  
Maria Gajdardziska-Josifovska  
(*ex officio*)  
Jerry Kaster  
Kathleen Koch (*ex officio*)  
Hur-Li Lee  
Michael Liston (*ex officio*)  
Edward Mabry  
Devendra Misra  
Stuart Moulthrop

Amanda Seligman  
Regina Smith  
Kristene Surerus  
Kurt Svoboda  
Luc Vanier  
Jon Welstead  
Carla Wiggins  
Doug Woods (*ex officio*)  
Anne Wysocki  
Shangping Xu  
David Yu (*ex officio*)

Members Absent:

Jennifer Gruenewald  
Donald Hanlon  
Steve Hardcastle  
Yong-Cheol Kim  
Lawrence Kuiper

Christine Larson  
Beth Rodgers  
Paul Roebber  
Anthony Ross  
Laura Voith

Guests:

Michelle Boettcher, Peter Hansen, Chris Parks, Graduate School; Patrice Petro, Vice Provost for International Education; Alexander Foundos, Katja Maertens-Wilsing, Center for International Education; Janet Wilgus, Director English as a Second Language; Mark Harris, Interim Senior Special Assistant to the Chancellor

III. Announcements

Kathleen Koch provided handouts on the revised credit hours policy and the uniform syllabus policy.

**SPECIAL ORDER OF BUSINESS**

- IV. The Graduate Faculty Committee recommends to the Board of Regents for the respective graduate degrees those students whose names are submitted by the Dean of the Graduate School as having completed degree requirements by the end of the Spring and Summer Terms, 2011-2012.

Kristene Surerus made a motion to approve. Amanda Seligman seconded. Passed unanimously.

**INFORMATION ONLY**

- V. Request from the College of Health Sciences to change the name of the Health Sciences department and curricular area to Biomedical Sciences
- VI. Entitlement to Plan a Master of Science in Sustainable Peacebuilding

**AUTOMATIC CONSENT**

Minutes of the Regular Graduate Faculty Committee Meeting of April 16, 2012 & March 26, 2012

- |   | <u>GFC Doc. No.</u>         |
|---|-----------------------------|
| VII. Recommendation of the Subcommittee on Graduate Course and Curriculum, the School of the Arts Course and Curriculum Committee, and the Faculty of the Department of Music for Changes in the Requirements of the Master of Music Degree Program                                   | <a href="#"><u>1225</u></a> |
| VIII. Recommendation of the Subcommittee on Graduate Course and Curriculum and the School of Freshwater Sciences Academic Policies & Curriculum Committee for a Transcript-Designated Concentration within the Master of Science in Freshwater Sciences and Technology Degree Program | <a href="#"><u>1226</u></a> |

- |   | <u>GFC Doc. No.</u>          |
|---|------------------------------|
| IX. Recommendation of the Subcommittee on Graduate Course and Curriculum, the School of Education Faculty Assembly, the School of Education Curriculum Committee, and the Faculty of the Department of Curriculum and Instruction to Establish a Certificate of Advanced Study in Teaching and Learning | <a href="#"><u>1227</u></a>  |
| X. Recommendation of the Subcommittee on Graduate Course and Curriculum, the College of Health Sciences Research and Graduate Programs Committee, and the Faculty of the Department of Health Sciences for Changes to the Master of Science in Biomedical Sciences                                      | <a href="#"><u>1228</u></a>  |
| XI. Recommendation of the Subcommittee on Graduate Course and Curriculum and the Program Faculty for Graduate School Bulletin Copy for the Doctor of Philosophy in Public Health with a Concentration in Community and Behavioral Health Promotion  | <a href="#"><u>1229</u></a>  |
| XII. Two-Year Follow-Up Report of The Subcommittee on Graduate Program Reviews for the Review of the Master of Arts in Art History  | <a href="#"><u>1174A</u></a> |
| XIII. Report and Recommendations of the Subcommittee on Graduate Program Reviews for the Mid-Cycle Review of the State and Local Taxation Certificate   | <a href="#"><u>1230</u></a>  |

There were no objections to any of the items under Automatic Consent.

### **REPORTS**

- XIV. Report from David Yu, Interim Dean of the Graduate School

David Yu thanked the GFC members for their contributions in working with the Graduate School during this transitional period.

He also reported the following:

- Mark Harris continues to work on structuring assistantship stipends in an equitable way that will support recruitment and retention of high quality graduate students.

## Graduate Faculty Committee Minutes

Monday, May 14, 2012

Page 4

- New hire Erin Fox, Director of Graduate Education will join the Graduate School June 1, 2012.
- The Graduate School will continue its “Road Show” next academic year, meeting with faculty from each school and college to inform them and answer questions about the activities of each Graduate School unit.
- The Graduate Student Advisory Council has been formed.
- An ad hoc committee has been formed to recommend three-to-four different organizational models for the Graduate School. The ad hoc committee will assess the benefits and limitations of each model to present to the Chancellor and Provost in fall.

### XV. Chair’s Report

Anne Wysocki expressed appreciation to many people, including the members of the GFC, for their willingness to work hard in a respectful manner to accomplish many things this year.

She also reported that

- The APBC will continue discussing new budget models.
- Selection of the Research Committee Awards is complete with 23 awardees.
- The Research Policy Committee is analyzing the internal research award programs on campus and how they are can be best utilized to support research at UWM.

### XVI. Subcommittee Reports

Each sub-committee gave an annual report.

#### A. Fellowships

There were 66 nominations for the Distinguished Graduate Student Fellowship award, 18 were selected. The Dissertation Fellowship had 44 nomination, 18 were also selected. There was an increase in funding for both fellowships. In addition to selecting fellowship recipients, the committee discussed restructuring the fellowships, and participated in the development of GFC document 1231.

B. Graduate Program Review

The GPR completed a total of ten reviews this year. There were five full reviews, four of them carried over from last year. The review of the Doctor in Physical Therapy program was used as a model to integrate professional accreditation with campus program reviews. The GPR also performed two follow-up reviews and three reviews of certificate programs. The committee recommended discontinuation of one certificate program (Opera and Vocal Arts) based on lack of enrollment for the past five years.

C. Graduate Course and Curriculum

The GCC reviewed 317 course action requests and 122 course proposals. The committee is working on making the process for creating syllabi more efficient for faculty. This will give GCC members more time to concentrate on policy issues.

**NEW BUSINESS**

XVII. Proposal by the Ad Hoc Committee on Fellowships

GFC Doc. No.  
1231

This proposal was developed over the 2011-12 academic year. The committee consists of past and present chairs of the GFC sub-committees, and the Graduate School cabinet. Acknowledgement was made by Anne Wysocki that a change to the proposal was made in point five due to the increased number of dissertators receiving the Distinguished Fellowship award. This adjustment will allow students to apply for the Dissertator Fellowship while waiting to achieve dissertator status, and help keep the applicant pools for the two types of fellowships more distinct and aligned with the intent of the awards.

Amanda Seligman requested and received verification that the Fellowships Committee would determine what qualified as a degree program for purposes of submitting nominations for fellowships, based on the criteria outlined in the proposal.

Michael Brondino moved to approve. Devendra Misra seconded. Motion to approve GFC Document 1231 passed unanimously.

XVIII. Proposal for Conditional Admission Category for Graduate School Applicants Who Have Not Yet Demonstrated English Proficiency

The proposed Conditional Admission category will offer flexibility in admitting international students that have not yet taken the TOEFL or IELTS exam. Students who meet the academic qualifications for each department could be recommended for conditional admission, but would have to attain English proficiency before enrolling in any academic coursework. Proficiency must be reached within three semesters. Assessments of this policy will be carried out by CIE, the Graduate School and the Graduate Faculty Committee. The determining factor for success will be students passing the TOEFL or IELTS exam. The ESL department will also be monitoring the student's progress each semester.

There was consensus to implement Conditional Admission on a two-year trial basis.

XIX. Adjournment

The meeting was adjourned at 4:27 p.m.

Respectfully submitted,  
Michelle Boettcher, Graduate School  
For Stuart Moulthrop