

**University of Wisconsin-Milwaukee
Classified Staff Advisory Council**

Minutes

**November 17, 2015 10:00-11:30 a.m.
Union Room 181**

Present: Debbie Anders, Megan Czajka, Steve Kennedy, Patricia Osheim, Marc Sanders, Chris Schuster, Laurie Thibault, Randall Trumbull-Holper, Robert Wahl, Stan Yasaitis.

Excused: Roy Badger, Tanya Choice-Henry, Mike Maass, Michael Pettitt, Jaclyn Stoczanyn.

Guests: Craig Goldsmith, Police Department
Chris Sagat, SCE
Shannon Bradbury, HR
Mark Mone, Chancellor

I. Called to order – 10:05 a.m.

II. New Business

- a. 2015 University Staff Conference
 - This year's conference was well done – promotion, outreach, lunch, & programming.
 - Feedback so far includes requests for more information on job levels, onboarding, & supervisor training.
 - 7 additional individuals volunteered to help with the next conference.
 - The conference was rated a 4.2 on a scale of 1-5.
 - More facilities employees attended this year, but it was reported that their supervisors wanted lists of who attended. It was suggested that such a list be sent to J. Pozorski instead.
 - Some supervisors are also University Staff members; S. Yasaitis will look into the formation of a task force to work with T. Danielson to put together a program of training for supervisors who are University Staff members.
 - The idea of an All-University-Staff meeting was well-received, possibly to be paired with the annual conference – the conference in the fall, & the meeting in the spring, as a lead-up to elections for USC members.
- b. Chancellor's update
 - Chancellor Mone was presented with the thank-you card signed by University Staff Conference attendees. He thanked the USC for its commitment, & for its involvement in his inauguration.
 - The COETT is now looking at more fundamental issues, going back 15 years or more:

- N. Zimpfer's Milwaukee Idea – to grow the campus to 40K students; the research initiative.
 - Santiago's emphasis on STEM areas, primarily engineering.
 - UWM's commitment to build & fund buildings – KIRC, ZSPH, IFS; opening of the NW Quad; the Chemistry Building no longer meets code requirements - & the Legislature's reluctance to additional bonding.
 - 2002-2011 increases in enrollment & tuition.
 - Now, with the budget cuts, tuition freeze, & lower enrollment, UWM has \$6M/year less to work with.
- With 1200/year fewer high school graduates in WI, the challenge is how to position the campus to face slowing enrollment & still attract what we need for funding.
 - Recommendations are due in February 2016, when there will be a meeting with UW System & governance chairs & co-chairs.
- c. COETT
- Most concerned about position control – 90% of UWM's budget is payroll.
 - Possible hiring freeze over the next 2 years.
 - Non-grant-funded, non-segregated fee-funded position requests must be justified, & be approved by the Chancellor's or Provost's office.
 - University Staff members can make important contributions to their units – they know where efficiencies can be found, & money can be saved.

III. Old Business

- a. SAAP's
- S-10.5 – Centers & Institutes
 - S-70 – Children in the workplace
 - Review to discuss next month.
- b. Bookstore
- 4 full-time University Staff members are still at-risk; this status has been extended to June 30, 2016, because the bookstore is not yet ready to make the transition.
 - eCampus will be the provider for course books.
 - The physical, non-book store will become the “Spirit Shop”.
 - The advertised savings are not there; some books are offered at more than list price, & there are no links to lower prices.
 - No one appears to be watching eCampus to see that they don't raise prices.
 - S. Yasaitis will talk to Mike Sportello, Student Body President, to see if there is any recourse.
- c. The loss of T. Choice-Henry & M. Sanders leave openings the committee needs to fill – L. Thibault will send the names of the runners-up to S. Yasaitis.
- d. By-Laws Committee
- The current draft of the by-laws is available for comments, as well as a list of policies & procedures that are needed.

- M. Czajka will join the By-Laws Committee.
- e. UPS Committee
 - Grievance Committee member training will take place on November 30, 2015.
 - The committee will meet again in December.

IV. Other

- a. After January 1, 2016, student employees will no longer be able to work more than 25 hours/week during the semester, or 40 hours/week when classes are not in session.
 - The ACA requires employees to offer health insurance to 95% of full-time employees, or face penalties.
 - Statute prevents UWM from offering students health insurance.
- b. Members arranged to attend both nights of the Chancellor's Open House.

V. Adjourned – 12:20p.m.