

**2015-16 Annual Report
Academic Staff Codification Committee**

Members:

Andrea Azarian, *Co-Chair*
Heather Harbach
Brian Hinshaw
Michelle Schoenecker
Jennifer Singer
Dorrie Van Kerkvoorde, *Co-Chair*
Sarine Schmidt, *ex officio* (SecU Rep)

Charter:

The purpose of the Codification Committee is to assure clarity and consistency of language in all proposed additions to and changes in existing and future University policies and procedures affecting the academic staff.

Meetings:

September 16, 2015
October 21, 2015
November 18, 2015
December 1, 2015
December 16, 2015
January 20, 2016
February 24, 2016
March 16, 2016
April 26, 2016
June 15, 2016
July 18, 2016
August 16, 2016

Major Accomplishments/Actions:

October 21, 2015: Approved Academic Staff Public Relations Subcommittee name and charter change as shown in AS Doc. 93 at

https://www4.uwm.edu/secu/docs/acad_staff/AS_Doc_93_Revis_and_Mission.pdf

December 16, 2015: Chapter 106, “Non-Renewal” was revised as shown in AS Doc. 97 at

https://www4.uwm.edu/secu/docs/acad_staff/AS_Doc_97_Revis_o_ASPPP_106.pdf

December 16, 2015: Academic Staff Codification Committee bylaws were revised as shown in AS Doc. 99 at https://www4.uwm.edu/secu/docs/acad_staff/AS_Doc_99_Revis_tee_Bylaws.pdf

January 20, 2016: Chapter 108, “Notice Periods” was revised as shown in AS Doc. 98 at

https://www4.uwm.edu/secu/docs/acad_staff/AS_Doc_98_Revision_to_108.pdf

February 24, 2016: Chapter 111, “Complaints” was revised as shown in AS Doc. 101 at https://www4.uwm.edu/secu/docs/acad_staff/AS_Doc_101_and_Transmittal.pdf

March 16, 2016: Presented to Academic Staff Hearing and Appeals Committee (ASHAC) revised documents for Appeal of Dismissal for Cause, Non-Renewal, Complaints, and Grievances. Awaiting final revision and approval.

August 16, 2016: Starting revision of Academic Staff Personnel Policies & Procedures Chapters 101, 106, 111, and 112, as directed by the Academic Staff Committee.