

Classified Staff Advisory Council
July 17, 2012, 10:00 a.m.
Minutes

Present: Debra Anders, Cheryl Andres, Colleen Johnson, James Kavanagh, Stephen Kennedy, Kurtis Kindt, Michael Maass, Robin Pagan, Michael Proell, Kim Quartemont, Laurie Thibault, Randy Trumbull-Holper, Robert Wahl, Stan Yasaitis

Absent: Frank Hicks (excused)

Guests: Chancellor Michael Lovell, Director of Human Resources Sue Weslow, Labor Relations Coordinator Shannon Bradbury, Writer/Editor Brad Stratton

I. Call to Order. The meeting was called to order at 10 a.m.

II. Chancellor Visit

A. Members of the Committee and guests introduced themselves.

B. The Committee had previously submitted questions to the Chancellor, which he addressed:

1. Resources

The University funds various faculty/academic staff professional development endeavors. The Chancellor indicated that he intends to treat us the same. We need to put together proposals (professional development, marketing, etc.) to present to the Chancellor.

2. Initiatives

The Chancellor would like us to:

- a. Continue working on our role/vision/mission
- b. Actively engage in the Best Place to Work initiative
- c. Develop leadership training

3. UPS

Sue Weslow, Director of Human Resources, updated us on the status of the new University Personnel System.

4. Communication

The Chancellor meets with the Chairs of the Academic Staff Committee and the University Committee every month and would like to meet with Stan monthly, as well. He also meets with the entire Academic Staff Committee and University Committee twice a year and plans to meet with us bi-annually, as well.

C. Our Questions:

1. Jim asked how we could begin communicating with the other governance groups, joining committees, and otherwise engaging with the campus community as a whole without horning in or ruffling feathers.
 - a. The Chancellor suggested working through the Secretary of the University's Office. He thought it might also be a good idea to invite Trudy Turner, Secretary of the University, to one of our meetings.

2. Jim also asked about the reams of paperwork required for the most mundane procedures.
 - a. The Chancellor discussed the fact that there are two kinds of paperwork: that imposed by the state, and that which is self-imposed. He welcomes suggestions for streamlining.
 3. Robert asked if the sidewalks would be completed by the time school starts.
 - a. The Chancellor confirmed that they would be.
 4. Mike Maass commented about upgrading the Klotsche Center and having the men's basketball games on campus.
 5. Laurie asked about the future of the Northwest Quadrant.
 - a. The Chancellor explained that there is a space committee making decisions about space allocation. So far, Health and Education have plans to move to the new facilities.
 6. Deb asked about the discussions to allow employees to pull their money out of the Wisconsin Retirement System and invest it ourselves.
 - a. The Chancellor explained that this is no longer in the works.
- III. Approval of June 19, 2012 Minutes – postponed to August meeting.
- IV. UWM Committee Requests
- A. Meetings with Budget Consultant – Friday, July 20
Stan is unavailable, so Randy will attend.
 - B. New Employee Orientation – August 30
We need to create a flyer – our newsletter will serve as a flyer/brochure.
 - C. Retiree Committee
None of the retirees we've contacted have expressed an interest. Mike Maass will contact AFSCME.
 - D. Classified Staff Outstanding Service Award
Previously, past winners would review nominations and select current winners. We would like to form a committee to make these selections. For this year, they will follow the previous protocol, but include one CSAC member
- V. Other Business
- A. Communication Committee
The Committee met on Friday, June 29. Robin will draft a newsletter to include notes about the Chancellor's visit, information about our Committee, and important links. We won't use the term "Advisory" in our literature.
 - B. PEC – Randy will talk to Chair about Classified representation.
 - C. ASC and UC – Stan will talk to Chairs.
- VI. Adjourn – the meeting was adjourned at 11:15 a.m.