

Classified Staff Council  
MINUTES  
May 21, 2013, 10:00 a.m.  
Union 183

Present: Deb Anders, Cheryl Andres, Colleen Johnson, James Kavanagh, Stephen Kennedy, Kurtis Kindt, Michael Maass, Michael Proell, Laurie Thibault, Randall Trumbull-Holper, Stan Yasaitis, Andrea Zweifel

Absent: Frank Hicks, Kim Quartemont, Robert Wahl

Guests: Shannon Bradbury

I. Call to Order

The meeting was called to order at 10:05 a.m.

II. Approval of April 16, 2013 Minutes – deferred to next month.

III. Committee Reports

A. BP2W – Rewards Initiative Working Group – Members met with Joan Prince and Cheryl Ajirotutu to discuss their vision. Their plan is to recognize the everyday acts of kindness and generosity that help make UWM such a great place to work – the little things that can really make a difference. Right now, they need more people on the committee. For greatest representation, they'd like two from each employment category from all areas of campus. Committee will meet every other month. What do they need from CSC:

1. Help find committee members
2. Information on formal or informal recognition practices in our own areas
3. Nomination of recipients

B. PEC – Transportation Subcommittee – They've reviewed proposals and Nelson Nygard has been selected. Study will start in September. Looking for first draft in December. Request report from consultant to our committee.

C. PSOA Dean Search – Scott Emmons selected as new Dean.

D. Grad School Dean Search – shooting for January start date; not likely.

E. Budget Model Working Group – Continues to work; treading water until Academic and Strategic Planning is complete.

F. ITPC – Charter has been modified to include classified member.

G. Student Governance Work Group – Work continues; not much progress.

H. Email/Calendar Work Group – RFP process stalled.

- IV. Strategic Planning Update  
Timeline is available on our website. Academic Planning = turf war. This needs to be resolved before Strategic Planning can really get going.
- V. Old Business
  - A. Grievance/Discipline/Information Requests – Deferred to next month.
- VI. New Business
  - A. Code of Conduct  
Cheryl Andres moved to endorse the UWM Code of Conduct as presented.  
Randall Trumbull-Holper seconded and the motion passed unanimously.
  - B. Classified Outstanding Service Awards  
These awards are given annually with funds from the Provost. The selection process has fallen to HR. Are we interested in taking over this process? We would like HR to continue managing the process for the current cycle (nomination review and selection in June/July; awards presented in October) and we will take over next year. Cheryl Andres volunteered to represent the council as a reviewer.
  - C. Pay Statement Training  
Payroll has stated that if we set a date and time for this training, they will be there. We will aim for a date in late June.
- VII. Adjourn  
Michael Maass moved to adjourn. Kurtis Kindt seconded and the meeting adjourned at 11:35 a.m.