

Classified Staff Council
Minutes
April 16, 2013, 10:00 a.m.
Union 183

I. Call to Order. The meeting was called to order at 10:04 a.m.

Present: Deb Anders, Cheryl Andres, Frank Hicks, Colleen Johnson, James Kavanagh, Stephen Kennedy, Kurtis Kindt, Michael Maass, Michael Proell, Randall Trumbull-Holper, Robert Wahl, Stan Yasaitis, Andrea Zweifel

Absent: Kim Quartemont; Laurie Thibault

II. Approval of March 19, 2013 Minutes

Mike Maass moved to approve the Minutes. Steve Kennedy seconded and the Minutes were approved.

III. Committee Reports

- A. Strategic Planning is underway. On May 8, the thematic teams are will be presenting their goals – 3-5 key issues to be addressed.
 - 1. Steve – Sustainable Budget: looking at peer institutions
 - 2. Stan – BP2W (renamed Human Capital): reviewing HR developments; have identified 10 items that have to be worked – must whittle down to 3-5.
- B. PEC – Parking & Transportation Subcommittee: Reviewing proposals for parking study. Letter of Intent should be issued by next week. Study will take place fall 2013 and first draft of report is expected early 2014.
- C. Student Governance Work Group – continue to struggle with language and definitions; faculty concerns.
- D. Budget Model Working Group – will continue their work through project completion, estimated 2014-15.
- E. PSOA Dean Search – Candidates on Campus, not much experience with governance.
- F. Health & Safety – Rob is providing training for new lampers; there has been hazard training for custodians; making progress in hiring replacement for Grieshaber. Health and safety issues and monitoring of conditions were discussed. We will request an update from University Safety and Assurances.

IV. UPS Update – JCER meets April 23.

V. Old Business

- A. Regent Pay Plan 2013-15 – Our recommendation will be to provide a set amount (\$\$/hour) one year and a percentage the following year.
- B. Chancellor Pay Plan – Dean Swain has indicated that they have presented their proposal to the Provost and that there are allotments to each category of employee.

- C. Grievance/Discipline/Information Requests – Postponed to next month. Shannon will bring information from JCER. Liability is not an issue, but the time commitment will be.
- D. Bullying – Postpone until next month.

VI. New Business

A. Training Possibilities

1. Moving employees into skilled trades – if interested in working on this proposal, contact Stan.
2. “How to Read Your Pay Stub” and “What to do if There’s a Problem”
This was proposed by Local 82, but employees can’t use work time to prepare and present unless sponsored by CSC and presented to all classified staff.

Stan Yasaitis moved to sponsor Pay Stub training sessions that would be made available to all classified staff in multiple locations. Stephen Kennedy seconded and the motion passed unanimously.

B. Closed Session

Stan Yasaitis moved that the committee move into closed session. Randy Trumbull-Holper seconded. The guests left and the committee convened in closed session.

VII. Adjourn

Mike Maass moved that the meeting adjourn. Steven Kennedy seconded and the meeting adjourned at 12:03 p.m.