

Classified Staff Advisory Council – Meeting Minutes

April 10, 2012

Attendees: Deb Anders, Cheryl Andres, Colleen Johnson, James Kavanagh, Stephen Kennedy, Kurtis Kindt, Michael Maass, Robin Pagan, Michael Proell, Laurie Thibault, Randy Trumbull-Holper, Robert Wahl, Stanley Yasaitis.

Absent: Frank Hicks, Kim Quartemont

Support: Shannon Bradbury

The meeting began at 10:03 a.m.

The minutes from the March 27 meeting were accepted with the proviso that individuals mentioned at the meetings would be identified by their official titles and full names.

A. UPS Update – Stan Yasaitis gave an update of the work of the UPS Work Groups as presented at the UPS meeting at UW-Stevens Point on March 29. The campus will be holding campus-wide information sessions for anyone with an interest in the UPS project on April 27 (10:00 a.m., Bolton B46), May 1 (2:00 p.m., Curtin 175) and May 9 (8:30 a.m., Curtin 175). The members discussed the separation from UW-Madison, the role of “flexibility” in the new service, and the potential for transfer to and from other State agencies after the conversion on 7/01/2013.

B. Appointments. The Gender Identity Expression Commission is seeking a recommendation for a classified appointee. The members said they would see if there was anyone they would like to recommend.

The Secretary of the University’s Office has also asked for a slate of names to attend a joint Faculty/Academic Staff Senate meeting on May 8 at 3:30 p.m. in the Fireside Lounge. The entire CSAC membership will be recommended for attendance.

C. Communications to Classified Staff. The Council discussed notifying all UWM Classified staff at large when the Bylaws are completed and the Officers selected.

D. Website. The Secretary of the University’s Office will host a website for the CSAC. Presently the existing roster and past minutes have been forwarded to the Secretary of the University for posting.

E. Visit from UW Oshkosh CSAC. The CSAC at UW-Oshkosh is willing to meet with UWM, whenever UWM can set a date and a time. This meeting can be established once the Bylaws are completed.

F. Bylaws

- a. Article V Membership—Project, Part-time and LTEs shall be eligible for membership. LTEs may not be paid for participating in CSAC meetings.

- b. Article VIII Election of Officers- Officers will serve one year terms. The Vice Chair does not automatically become Chair. The Immediate Past Chair will serve as a mentor to new officers. There are no limits on the number of terms an Officer can serve.
- c. Article IX Meetings – The section needs a clause on what procedures will be followed in the event of a resignation. A replacement will be appointed by the Chair from the same employment category.
- d. Article XI Committees. Add “Communication Committee”, Secretary will be member. Any committee can include other Classified staff from outside CSAC.
- e. Membership and Elections. Provisions remain to be drafted. The current slate of 15 members will remain. The Elections Committee can ask for a count of population every year to maintain proportionality. Staff distribution by category will be posted on the website.
- f. The CSAC should be able to vote on to ratify the Bylaws at the next meeting.

G. Vote of Officers and Bylaws at next meeting, April 24. Steve Kennedy will send out Email to CSAC membership asking for nominations and campaigning can be done by Email. Anyone wishing to be considered for a post as an Officer should nominate him/herself by Tuesday, April 17.

The motion to adjourn was called, seconded, and approved at 11:28 a.m. The next meeting will be held on Tuesday, April 24, 2012.

Respectfully Submitted: Shannon Bradbury