

Classified Staff Council
Minutes
March 18, 2014, 10:00 a.m.
Union 340

Present: Cheryl Andres, James Kavanagh, Stephen Kennedy, Kurtis Kindt, Michael Maass, Michael Proell, Marc Sanders, Laurie Thibault, Randall Trumbull-Holper, Robert Wahl, Stan Yasaitis, Andrea Zweifel

Excused: Deb Anders, Frank Hicks

Guests: Shannon Bradbury, Jerry Tarrer, Robin Van Harpen

I. Call to Order. The meeting was called to order at 10:03 a.m.

II. Vice Chancellor Robin Van Harpen and Associate Vice Chancellor Jerry Tarrer, from Finance and Administrative Affairs, presented a new budget report that provides an overview of UWM's finances. The report looked at the annual budget in comparison with our financial performance. The goal is to provide a clear and transparent look at our financial situation.

A national auditing company, KPMG, has created a matrix to help institutions understand their financial health. The Composite Financial Index provides four ratios:

- A. Primary Reserve
- B. Visibility
- C. Return on Net Assets
- D. Net Operating Reviews

KPMG recommends a CFI of three (3) or better; however, our accrediting agency, Higher Learning Commission of the North Central Association of Colleges and Schools, requires a minimum of one (1) to maintain our accreditation.

Looking at the current fiscal year, UWM anticipates \$12M less in tuition revenues. The Chancellor has outlined a strategy for meeting this challenge:

- 1. Maximize enrollment
- 2. Pursue GPR funds
- 3. Develop budget model to incentivize growth
- 4. Contain costs
- 5. Develop procedures to stabilize funds

III. Approval of February 18, 2014 Minutes
Stephen Kennedy moved to approve the February 18, 2014 Minutes. Randall Trubull-Holper seconded and the motion carried.

IV. New Business

A. Presentation of Slate of Nominees

The list of 18 nominees was presented. The nomination period has been extended to February 28. Laurie Thibault will re-send the call for nominations. Classified Staff in each employment category will vote for the number of positions available.

Administrative employees will cast one vote

Blue collar, police, security, trades, and technical employees will cast two votes

Professional/Supervisory employees will cast two votes

V. Old Business

A. Follow-up on Event Planning

The Event Committee has come up with a good prospective half-day event for all classified staff to be held later this semester or during the summer. They need to put this in proposal form to submit to the Provost for funding.

B. Classified Staff Mentoring

Stan sent out an email asking if anyone was interested in a mentoring program. He has received more than 100 responses!

C. BP2W

There are at least 11 different committees working on various BP2W initiatives and classified staff are represented on all of them. Stan will send an email calling for volunteers to serve on these committees.

VIII. Adjourn

Stephen Kennedy moved to adjourn the meeting. Michael Maass seconded the motion and the meeting adjourned at 11:54 a.m.