I. The meeting was called to order at 11:00 am.

II. The minutes of the September 8, 2016 and September 26, 2016 meetings were approved as distributed.

III. Business

1. S-73 University Workplace Safety
   Shannon Bradbury presented the document. A third appendix was added to address the University Staff Council’s concerns. Discussion took place on financial responsibility for abatement.

   MOTION: To approve S-73. The motion was seconded and approved unanimously. The policy will go to the Faculty Senate, Academic Staff Senate, and the University Staff Council for information.

2. Minor Protection & Adult Leadership Policy
   Jennifer Herzog presented the document. This is a required policy that does not include enrolled students. The policy mainly applies to programs like “day camps”. It was clarified that public spaces are exempt.

   MOTION: To approve the Minor Protection & Adult Leadership Policy. The motion was seconded and approved unanimously. The policy will go to the Faculty Senate, Academic Staff Senate, and the University Staff Council for information.

IV. Other

1. Secretary Turner announced that the SecU office will be going paperless in the near future.
2. Discussion took place on SAAPs that are currently under review:
   - S-32 and S-14 to be reviewed along with UW-System revisions to IP Policy.
   - S-0.5 - discussion took place on the sentence regarding faculty layoff.
   - S-29 - it was suggested that the Instructor Grading Deadline Policy be included in S-29 with Faculty Document as authority.

V. The meeting was adjourned at 11:34am.