

Classified Staff Council  
Minutes  
February 18, 2014, 10:00 a.m.  
Union 340

Present: Deb Anders, Cheryl Andres, Frank Hicks, James Kavanagh, Stephen Kennedy, Michael Maass, Michael Proell, Marc Sanders, Laurie Thibault, Randall Trumbull-Holper, Robert Wahl, Stan Yasaitis, Andrea Zweifel

Excused: Kurtis Kindt

Guests: Shannon Bradbury, Mark Mone

- I. Call to Order. The meeting was called to order at 10:05 a.m.
- II. Approval of December 17, 2013 Minutes  
Mike Maass made a motion to approve the December 17, 2013 Minutes. Stephen Kennedy seconded and the Minutes were unanimously approved.
- III. Committee Reports
  - A. ITPC – Campus has decided on Microsoft 365 as its new email/calendar provider.
  - B. PEC – Only 450 responses to Parking Survey; looking to extend deadline to respond; hoping to do several email blasts in the next few weeks.  
Naming subcommittee: Shiazu Chemistry Lab in the new Kenwood Interdisciplinary Research Complex.
  - C. Committee Appointments:
    1. HR Director – Sandy Stetter
    2. Legal Affairs Director – Randy Trumbull-Holper
    3. Enrollment Management Council – Jim Kavanagh and Alexandra Trumbull-Holper
    4. Vice Provost for Research – Kimberly Garman
    5. Student Governance – Stan will nominate Nick Capul
    6. School of Education Dean – Stan will nominate Keith Emmons
- IV. Update on Strategic Plan  
Mark Mone provided a snapshot of where we are with the Strategic Plan. The schools and colleges have submitted their Academic Plans and the goal is to deliver the Strategic Plan to the Chancellor on May 31, 2014.
- V. Best Place to Work  
Mark Mone also gave us an update on the Best Place to Work. They are working on many initiatives, but the biggest push right now is for mentoring and professional development. He also addressed the potential for an “interest survey” to gauge peoples’ interest in serving on various committees, including BP2W.

VI. New Business

A. Elections Committee

The Elections Committee presented a breakdown of employment categories, showing the percentage of employees in each. The percentages were very close to previous numbers, so the committee make-up (5 members from each of three broad categories) will remain the same.

The Committee also presented an election rotation schedule. Four members have indicated that they do not intend to seek re-appointment, so those positions will be up for re-election. The fifth position was selected by random drawing. The positions being vacated are:

1 from Administrative

2 from Blue Collar, Trades, Technical, Security, and Police

2 from Professional/Supervisory

We will accept nominations through Friday, March 14 at 11:59 p.m. Cheryl will create a Qualtrics survey for submission of nominations. Nominees will be presented to the Council at the March 18 meeting. Voting will take place from 12:01 a.m. – 11:59 p.m. on Tuesday, April 8 and the election results will be presented at the April 15 meeting.

VII. Adjourn.

Frank Hicks moved to adjourn. Deb Anders seconded and the meeting adjourned at 12:15 p.m.