Guests: Mark Harris, Interim Vice Provost for Research

I. The meeting was called to order at 11:05 am.

II. The minutes of the June 11, 2015 meeting were approved as distributed.

III. Old Business
1. S-10.5 Centers/Institutes
   Interim Vice Provost for Research Mark Harris presented the proposed revisions to S-10.5. Discussion ensued on who should be responsible for reviewing the centers and institutes and when the reviews should take place. The committee suggested adding “by appropriate Vice Chancellor, Dean or their designee” to the section on reviews.

   S-10.5 will be sent to the Faculty Senate, Academic Staff Senate, and University Staff Council for approval.

   MOTION: To approve S-10.5 as amended. The motion was seconded and approved by acclamation.

2. UWM Policy Regarding Children in the Workplace
   Urdan presented the document and described the recent audit out of UW-System that directed the creation of this policy. Discussion took place on implications to students under the age of 18.

   The policy will be sent to the Faculty Senate, Academic Staff Senate, and University Staff Council for approval.

   MOTION: To approve the UWM Policy Regarding Children in the Workplace. The motion was seconded and approved by acclamation.

3. S-1.5 Accommodation of Religious Beliefs
   Discussion ensued on the place of the Interfaith Religious Calendar within the document. The committee suggested moving it to the end of the first paragraph of the policy to read: “University Faculty, Staff, and Administration are asked to consult the Interfaith Religious Calendar (as provided by the Provost’s Office) when scheduling events.”

   Additional discussion took place on the legal term of art “sincerely held religious beliefs”.

   The policy will be sent to the Faculty Senate, Academic Staff Senate, and University Staff Council for information.

   MOTION: To approve S-1.5 as amended. The motion was seconded and approved by acclamation.
4. S-22 Final Examinations
Discussion ensued on the possibility of increasing the maximum length of final examinations and ensuring that S-22 is followed by faculty and staff. Freer will look into other Final Examination policies and documents that exist and are currently followed across campus. The document will then be sent to the Academic Policy Committee for review with the following suggestions: 1) specify procedures for final examinations for evening classes; and 2) increase the maximum length of final examinations to three or four hours.

5. S-23 Use of Facilities Policies & Procedures
Urdan presented the document. The revisions to this policy were also directed by the recent UW-System audit. Discussion ensued on why the criminal background check requirement only applies to multi-day or overnight programs.

Appendix A will be editorially revised to read “Facilities Director” instead of “Asst. Dean” of the Peck School of the Arts.

MOTION: To approve S-23. The motion was seconded and approved by acclamation.

6. S-28 Grade Appeals by Students
Discussion ensued on the inconsistent appeals processes across campus. Freer will meet with the Academic Policy Committee to discuss the need to require all schools and colleges to have an appeals procedures in place.

The policy will be sent to the Faculty Senate, Academic Staff Senate, and University Staff Council for information.

MOTION: To approve S-28. The motion was seconded and approved by acclamation.

IV. Other
1. Schedule Next Meeting
The next meeting was tentatively scheduled for Thursday, November 12th at 11 am.

V. The meeting was adjourned at 12:21 pm.