

Nominations Committee Meeting Minutes

September 22, 2016

Members in attendance: Colin Daly, Ramona Washington, Kristin Roosevelt, Laura Stark & Josie Osborne (via phone)

Kim Kimpel attended the meeting as well – Committee working on adding her position as Ex Officio to our Committee bylaws

- I. 2:35PM Kim Kimpel called the meeting to order
- II. Meeting Minutes Approval was deferred
- III. New Business
 - a. Election of a Chair: Laura Stark was elected as 2016-17 Chair.
 - b. Reviewed timeline for preference sheets/elections and made some adjustments. The plan will be to have preference sheets available on November 14th (this would be after our bylaw changes have been voted on by the Senate) and have the sheets due by December 16th. Kim Kimpel is going to check with UTIS to make sure there wouldn't be any issue with changing the dates since they create the online format for the preference sheets.
 - c. Set next meeting dates for October 18th at 3PM to complete review of Preference Sheet and Tips and January 20th from 9-11AM to review and create the slate of candidates.
 - d. Review draft of the Preference Sheet – see c. above.
 - e. Committee reviewed and approved the draft language previous committee member Joel Spiess wrote to adjust our bylaws. One of the changes will be to include a representative from the Secretary of the University's office as an ex officio member of the committee. The other major change was to adjust the ballot structure so that it is created by the Nominations Committee based on the preference sheets submitted rather than taking nominations from the floor for every committee. We would only take nominations from the floor to fill vacancies on the Nominations Committee and if there was any committee we didn't receive double the number of candidates for each space available on a particular committee
 - f. Laura will contact the Academic Staff Committee to request these changes be reviewed by the Codification Committee. The Committee hopes that we can have these reviewed and voted on at the November Academic Staff Senate Meeting so that we can communicate the changes to stress how vital it is that academic staff complete their preference sheets
- IV. Adjourned at 3:29PM