University of Wisconsin-Milwaukee  
Policy Advisory Committee (PAC)  
Minutes  
April 7, 2016  
11:30 am  
Lubar N456

Present:  R. Freer, J. Reisel, T. Turner, J. Urdan, D. Venugopalan  
Guests:  Matt Richter, Compliance Manager

I. The meeting was called to order at 11:37 am.

II. The minutes of the January 20, 2016 meeting were approved as distributed.

III. Business

1. S-24 Facilities, University  
Compliance Manager Matt Richter, with the support of the Space Planning Committee, suggested that the policy be eliminated. The relevant content of the policy is covered under S-23 Facilities, Use of, Policies and Procedures; UWM Faculty Policies & Procedures; UWM Academic Staff Personnel Policies & Procedures; and Faculty Document 2466: Conflict of Interest Policies for Researchers & Scholars.

   MOTION: To eliminate S-24. The motion was seconded and approved unanimously.

2. S-0.5 Academic Approval Matrix  
Associate Vice Chancellor of Academic Affairs Dev Venugopalan presented. The policy was brought into compliance with UW-System policy, definitions were added, and the tables at the end of the document were reformatted and clarified. The last row of the first table was added to delineate changes affecting all programs. The policy was also reviewed by Legal Affairs.

   Discussion took place regarding the imminent BOR program discontinuance policy. The committee decided that S-0.5 should go to the Faculty Senate, Academic Staff Senate, and University Staff Council alongside the BOR policy to avoid confusion. Secretary Turner will add language under the Purpose section explaining that the policy only applies to situations that would not result in faculty layoffs.

   MOTION: To approve S-0.5 as amended. The motion was seconded and approved unanimously.

3. S-11 Classified Civil Service Employment, Appointing Authority For  
Director of Legal Affairs Joely Urdan suggested that the policy eliminated. UWM is no longer under WI Ch. 230.

   MOTION: To eliminate S-11. The motion was seconded and approved unanimously.

4. S-58 Structuring of School, College, or Academic Department Proposal Template  
Revisions were submitted by the APBC and Legal Affairs.

   Discussion ensued regarding restructuring in the face of the BOR program discontinuance policy. Additional discussion took place on the definition of “restructure” and the necessity of the adverb
“substantially”. The committee decided that “substantially” should remain in the policy to clarify that minor changes are not included under “restructuring”. Secretary Turner will add language explaining that the policy only applies to situations that would not result in faculty layoffs. The committee considered adding this policy as an appendix to S-0.5; however, this would necessitate the addition of “restructuring” to the Approval Matrix.

MOTION: To approve S-58 as amended. The motion was seconded and approved unanimously. The policy will go to the Faculty Senate, Academic Staff Senate, and University Staff Council for information only.

5. University Workplace Safety Policy
The policy was proposed by Human Resources with input from the Academic Staff Committee, University Staff Council, and Legal Affairs. It is required under state policy.

MOTION: To approve the University Workplace Safety Policy as amended. The motion was seconded and approved unanimously. The policy will go to the Faculty Senate, Academic Staff Senate, and University Staff Council for information only.

IV. Other
1. Schedule Next Meeting
The SecU office will send out a Doodle form.

V. The meeting was adjourned at 12:30 pm.