

*University of Wisconsin-Milwaukee*  
**Academic Staff Senate**  
**Tuesday, 10 July 2012**  
**2.30 (not later than 4.30) Curtin 175**

**Minutes**

**Present:** Azarian, Brondino, Buss, Foran, Frazier, Hickson, Hinshaw, Huettl, Janzen, Klingbiel, Koch, Korinek, Maldonado, Oles-Fairchild, Pick, Reindl, Richards, Roosevelt, Sadowsky, Salzer, Schaefer, Schoenecker, Volz Daniels, Zlotocha

**Absent:** Aguilar-Diaz, Ciancimino, Halvorson, Houston, Kennedy, McGinnity, Schneider, Wilkas

**I. Call to order.** The meeting was called to order at 2.34p.m.

**II. Automatic Consent**

A. Agenda. The agenda was approved as submitted.

B. Minutes of 8 May 2012. The minutes were approved with the attendance to be added.

**III. Chair's Report**

Salzer reported on the following

- Possible guests to report to the senate,: Geoff Hurtado Associate Vice Chancellor for Facilities; Shannon Bradbury, Labor Relations Specialist; Dev Venugopalan, Associate Vice Chancellor; and Joan Prince Vice Chancellor and/or Mark Mone, Associate Dean.
- With changes to the UW personnel structure, additions/amendments may need to be made to our Policies & Procedures to accommodate some classified staff members whose appointments will be switching to Academic Staff (currently under discussion are those classified staff who are who are FLSA exempt).
- Senators will be needed to help with UWM's participation in UW System's enterprise risk management (ERM) initiative. ERM is a comprehensive program to identify and manage real and potential risks as well as opportunities that may impact the University. Risk Management planning as well as the Textbook program.

**IV. Old Business**

A. Mentoring Sub-Group Update: Beth Schaefer reported that at the first meeting, the group reviewed and discussed existing materials for the program. The group plans to create a model to present to administration by the end of July.

**VI. New Business**

A. S-47: Discriminatory Conduct Policy (Including Sexual Harassment and Sexual Violence): Tracy Oles-Fairchild recommended that "weight" or "body size" be added as a bullet item under II(A) on page 2. She will work with a colleague to create a memo to bring back to the senate and administration. Discussion took place as to why "arrest or conviction record" is included as a bullet in the mentioned section.

*Moved, seconded, and approved, with the editorial change of “laws” to “law” on page 2, paragraph II (A): 13,10,0.*

*Moved, seconded, and approved unanimously to submit a statement with the transmittal of S-47 that the AS Senate will consider adding “weight” or “body size” to the list of protected characteristics in section II(A) on page 2.*

## **VII. Committee Reports/Updates**

- A. Codification Committee. Michelle Schoenecker announced that a subcommittee of the Codification Committee is meeting to review grievance procedure documents. Included are the creation of a grievance process flow chart and a more detailed and clarified Grievance Process information document and intake form.
- B. Category B Academic Staff Review. A presentation has been organized for 17 August with a guest speaker and panel discussion regarding the status of instructional academic staff in higher education.
- C. Orientation. The committee is considering revisions to its charter and content of its presentations.
- D. Budget Model Working Group. The consultant hired by the campus will be coming to meet with the group to determine next steps. Seth Zlotocha is ASC representative on the working group.
- E. School of Continuing Education Dean Search. Provost Britz has decided to wait to name a new Dean until after organization process is finished.
- F. Student Association (SA). Salzer met with new SA president who is interested in improving continuity and creating stronger connections within SA and with other governance groups. The SA will likely request that a senator help to work on an implementation plan in the near future.
- G. Best Place to Work Initiative (BP2W). Alberto Maldonado stated that the website is close to finalized. It will include markers for the progress of each initiative and buttons to nominate employees on campus.

**VII. Announcements.** None.

**VIII. Adjournment.** Meeting was adjourned at 3:15 p.m.