Present: A. Cook, S. Peak, M. Schwartz, J. Urdan, D. Venugopalan

I. The meeting was called to order at 3:04 p.m.

II. The minutes of the April 24, 2012 meeting were approved.

III. Status Updates
   a. S-63 – Digitization of Departmental Records
      i. Sent to Administration for approval, 04/26/2013
      ii. Approved by Administration, 04/30/2013
      iii. Posted to SecU website, 05/02/2013

V. New Business
   a. S-65 – UWM Code of Conduct

      Venugopalan suggested that the “appropriate action” referred to in the bolded paragraph on page 2 of the document be clarified. He suggested adding “subject to applicable UWM policies” after “appropriate action”.

      Cook asked if an alleged violation should be reported to the violated person’s supervisor or the violator’s supervisor. Urdan stated that it should be reported to the violator’s supervisor.

      **Motion:** Schwartz moved approval of the document with the suggested amendment. Venugopalan seconded the motion. The PAC approved S-65 unanimously.

VI. Other Business
    None.

VII. The meeting was adjourned at 3:14 p.m.