University of Wisconsin-Milwaukee
Policy Advisory Committee (PAC)
Minutes
May 1, 2014
Lubar N458B


I. The meeting was called to order at 3:05 pm.

II. The minutes of the March 24, 2014 meeting were approved as distributed.

III. Old Business
   a. Inclusive Facilities Policies and Procedures For All Buildings
      The committee recommended the following changes to the document:
      • Under section IV.A (1), remove the April 1st deadline. The committee agreed that two yearly reports is excessive.
      • Following the suggestion of Associate Vice Chancellor of Facilities & Planning Management Geoff Hurtado, the committee decided that everything after “The recipients of reports described in Section IV. A shall have the right and opportunity to review said reports” in section IV.B be removed.
      • The committee suggested that the LGBT Resource Center and Chancellor’s Advisory Committee for LGBT + Advocacy be the Responsible Party for the policy and that the Vice Chancellor for Global Inclusion & Engagement be the Initiator.
      The policy will be sent back to the Responsible Party with these changes and Joan Prince will be asked to be the Initiator.
   
   b. S5 - Alcoholic Beverages, Guidelines for Service
      The committee recommended the following changes to the document:
      • Under section 7, the last sentence be changed to “These locations are subject to yearly review by this policy’s Responsible Party, the Vice Chancellor for Student Affairs. Any changes made to Appendix A should be communicated to the Policy Advisory Committee.”
      • The committee suggested adding the following campus areas to Appendix A: School of Freshwater Sciences, Zilber School of Public Health, Global Water Center, Innovation Campus, Cozzens and Cudahy Research Center, Alumni House.
      
      MOTION: The committee moved to approve the policy pending the recommended revisions. The motion was seconded and approved by acclamation.
   
   c. SAAPs in Need of Review
      The committee received an update on the status of SAAPs under review.
      Suggested Responsible Parties and Initiators will be reminded to review the policies.
II. New Business
   a. SAAPs in Need of Review
      The committee suggested possible Responsible Parties and Initiators for the following policies:

   i. S10.5 - Centers/Institutes
      The committee will wait to review this policy until the Centers document currently being circulated through various governance groups is complete.

   ii. S45.5 - Research Misconduct Policy
      This policy will be reviewed with S45.7 - Academic Staff Research Misconduct Policy
      Responsible Party: Vice Provost for Research
      Initiator: Provost

   iii. S45.7 - Academic Staff Research Misconduct Policy
      This policy will be reviewed with S45.5 - Research Misconduct Policy
      Responsible Party: Vice Provost for Research
      Initiator: Provost

   iv. S39 - Merit Salary Recommendation - Information to Faculty Members
      Responsible Party: Provost
      Initiator: Provost

   v. S20 - Emeritus/a Status - Faculty & Academic Staff
      Responsible Party: Provost
      Initiator: Provost

   vi. S58 - Structuring of School, College, or Academic Department Proposal Template
      The committee suggested that this policy is subsumed under S0.5 - Academic Approval Matrix.
      
      MOTION: The committee moved to eliminate S-58 and include it as an appendix to S0.5.

   vii. S12 - Committees (Faculty), Simultaneous Membership Prohibited
      The committee suggested that this policy should not be a SAAP but should be included under Faculty Policies & Procedures. This recommendation will be forwarded to the Faculty Codification Committee for review.

   viii. S22 - Examinations, Final
      Responsible Party: Provost
      Initiator: Provost

   ix. S3 - Administrative Status to Faculty Status
      The committee discussed the need to revise the policy based on changes to the UW-System policy.
      Responsible Party: Provost
      Initiator: Provost

   x. S54 – Tuition/Fee Reimbursement Program for Unclassified Employees
      Responsible Party: Provost
      Initiator: ASC
V. Other Business
   a. Next Meeting
      The SecU office will send out a Doodle form to schedule the next meeting.

   b. Upcoming Business
      The committee discussed the possibility of looking into missing policies that may be needed on campus. In the email for the next PAC meeting, committee members will be asked to think of examples of policies that the university needs.

VI. The meeting was adjourned at 4:07 pm.