The meeting was called to order at 11:05 am

The minutes of the December 15, 2011 meeting were approved.

Status Updates
a. S-51 - Summer Session Appointment Guidelines, Proposed Replacement (July 2011 version)
   i. Sent to Administration for approval, 12/06/2011
   ii. Posted to SecU website, 12/21/2011
b. S-45 – Public Records Access
   i. Editorial changes posted to SecU website, 12/21/2011
c. S-61 – Annuitant Privileges
   i. Sent to Administration for approval, 12/20/2011
   ii. Approved by Administration, 1/12/12
   iii. Posted to SecU website, 1/15/12
d. S-62 – Post-Retirement Employment Policy
   i. Sent to Administration for approval, 12/20/2011
   ii. Approved by Administration, 1/12/12
   iii. Posted to SecU website, 1/15/12

New Business
a. S-47 – Discriminatory Conduct Policy (including Sexual Harassment and Sexual Violence)
   Urdan suggested editorial changes to the document.
   - Deleting the extra parenthesis at the end of section II (C).
   - Changing the wording in section II (D) bullet 3 from “the conduct described, above, must be because the victim of retaliation was exercising rights associated with the Policy” to something along the lines of “the conduct described, above, must have occurred because the victim of retaliation was exercising rights associated with the Policy”.
   - In section IV (B), changing “Dean of Student Life” to “Dean of Students.”
• Removing footnote 5 in section VII.
• In section VII (A) (5), if it is true that the Graduate School does not make the stated decision, change the paragraph to read that only the Dean of Students makes the decision.

Turner asked if the policy should go to the Faculty and Academic Staff Senates. Schwartz and Urdan stated that it should go to the senates because the changes to the policy are substantial.

**Motion:** Murphy moved approval of the document with editorial changes suggested by Urdan. Peak seconded the motion. The PAC approved S-47 unanimously.

V. **Other Business**
   a. Inclusive Facilities Policy and Procedures for All Buildings
      Turner stated that the document was included in the 2009-10 Physical Environment Committee (PEC) Annual Report, but did not go any further. The LGBT Resource Center and the PEC would like it to be codified. The Chancellor is aware of the policy and supports it.

      Schmidt presented further background on the document. The document was endorsed unanimously by the PEC in May 2010. Jennifer Murray, Director of the LGBT Resource Center, attended the last PEC meeting and asked about the status of the document. Murray met with Schmidt subsequently, and Schmidt suggested that the title be editorially changed.

      Discussion ensued as to whether the document should become a policy. The committee decided to send the document back to the PEC stating that the document fits more as a vision statement than a policy. The PEC can forward the document as a proposed vision or value statement to the administration and ask that they regularly report back to the PEC on how they are addressing the request. If the PEC would prefer that the document become a policy, that policy and its procedures need to be more clearly stated in the document.

VI. The meeting was adjourned at 11:35 a.m.