I. The meeting was called to order at 11:01am.

II. The minutes of the January 30, 2014 meeting were approved.

III. Old Business
   a. S2 – Adding Courses

      MOTION: to approve the recommended revisions to S2. Approved unanimously.

   b. S42.5 – UWM Policy on the Creation of SAAPs

      Turner presented the document. After a brief discussion, the following changes were suggested by the committee:
      (1) Add Classified Staff Council Chair as an Initiator
      (2) Delete the last sentence in the third paragraph in section (I) Purpose.
      (3) Change Classified Staff Committee to Classified Staff Council

      The SecU office will send the document, with these revisions, to Legal Affairs for review. The document will then be circulated to the Faculty Senate, Academic Staff Senate, and the Classified Staff Council.

   c. S0.5 – Academic Approval Matrix

      After a brief discussion, the committee assigned the Faculty Senate and the Provost as the Responsible Party for this policy and the UC as the Initiator.

   d. SAAPs in Need of Review

      The committee received an update on the status of SAAPs under review.

   e. The committee suggested Initiators for and discussed the following SAAPs:

      i. S1 – Academic Staff Employment Contract Guidelines
         Responsible Party: HR
         Initiator: VC for Finance & Administrative Affairs & ASC

      ii. S1.5 – Accommodation of Religious Beliefs
          Responsible Party: Provost – tentative
          Initiator: Provost

      iii. S8 – Audit & Review of Undergraduate Programs
          The committee suggested that this policy may be eliminated. The existing Faculty Document may be sufficient in covering the need for this policy.
          Responsible Party: APCC – tentative
          Initiator: Provost

      iv. S9 – Behavior Cases Impeding Learning Process
          Responsible Party: Dean of Students
v. S10 – Building Chairpersons, Functions of
   Responsible Party: FAA-tentative
   Initiator: VC for Finance & Administrative Affairs

vi. S13 – Continuing Education Units (CEUs)
   Responsible Party: SCE
   Initiator: Provost

vii. S15 – Curricular Area Titles and Codes, Assignment of
    Responsible Party: APCC – tentative
    Initiator: Provost

viii. S16 – Death or Serious Injury of a Student
    Responsible Party: Dean of Students
    Initiator: Provost OR VC for Finance & Administrative Affairs

ix. S17 - Depositing of University Receipts, Requirement for
    Responsible Party: Controller’s Office
    Initiator: VC for Finance & Administrative Affairs

tax. S18 – Domestic Partner Policy
    Responsible Party: HR- tentative
    Initiator: Provost OR VC for Finance & Administrative Affairs

xi. S23 – Facilities, Use of, Policies and Procedures
    Responsible Party: FAA-tentative
    Initiator: VC for Finance & Administrative Affairs

xii. S24 – Facilities, University
    Responsible Party: FAA-tentative
    Initiator: VC for Finance & Administrative Affairs

xiii. S25 – Fixed Term Academic Staff Appointment on Grant, Contract or Short-Term Funding
     Responsible Party: HR
     Initiator: VC for Finance & Administrative Affairs

xiv. S27 – Fund-Raising Activities in the Private Sector
    Responsible Party: FAA-tentative
    Initiator: VC for Finance & Administrative Affairs

xv. S40 – Military Leave
    Responsible Party: Military Education Benefits Office or Military & Veteran Resource Center
    Initiator: Provost

xvi. S40.5 - Names of Buildings/Rooms
    Responsible Party: FAA-tentative
    Initiator: VC for Finance & Administrative Affairs

xvii. S44.5 – Public/Private Relationships & University/Non-University Fund
      Responsible Party: FAA-tentative
      Initiator: VC for Finance & Administrative Affairs

xviii. S46 – Search and Screen Committees
      Responsible Party: SecU
      Initiator: Provost

xix. S52 – Audio Recorders, Use in Classroom
     Responsible Party: Academic Affairs or ARC-tentative
xx. S53 – Term Papers and Other Academic Materials, Prohibited Sale of
   Responsible Party: Provost-tentative
   Initiator: Provost

IV. New Business
a. S33 – Interinstitutional Recruiting and Appointments
   Venugopalan presented the document. The policy is a verbatim restatement of an old version of the
   UW-System policy. The committee decided that policies that are reiterations of UW-System policies
   will be replaced with links to the appropriate UW-System policy.

   The SecU office will replace this policy link with a link to UPG #6.

b. S28 – Grade Appeals by Students
   Venugopalan presented the document. The revised version is consistent with what is happening in
   schools/colleges and in the Graduate School.

   The SecU office will send the revised document to Legal Affairs for review. The document will then
   be circulated to the Faculty Senate, Academic Staff Senate, and the Classified Staff Council.

c. S4.5 – AIDS Policy and Guidelines
   Norris & HR recommend that the policy be repealed.
   Rationale: the document is outdated and covered under S47 Discriminatory Conduct Policy.

   The PAC agreed with the recommendation to eliminate S4.5.

   Turner will attend the next Faculty Senate, Academic Staff Senate, and Classified Staff Council
   meetings to give an update on what the PAC is working on and the policy revisions and eliminations
   that will be coming their way. Eliminations will be circulated via automatic consent to these groups.

d. Inclusive Facilities Policy and Procedures For All Buildings
   Discussion ensued regarding the fact that the Facilities Department does not have complete control
   over adding inclusive facilities. The committee suggested that the language be tempered even more
   than it is already. Adams suggested adding a preamble stating that the university
   prefers/promotes/encourages the addition of these facilities, but that it may not be possible in all
   situations. Adams stated that he would be willing to meet with the group if necessary.

   The SecU office will send the policy to Legal Affairs and request that it be further tempered. The
   SecU office will then ask the LGBT Resource Center/Chancellors Advisory Committee for LGBT+
   Advocacy to find an Initiator for the policy (recommended-Chancellor) and to circulate the policy
   for input to appropriate groups (recommended-PEC).

e. SAAPs in Need of Review
   The committee suggested possible Responsible Parties and Initiators for the following policies:
   1. S55 – Unclassified Titles and Functions, Directory of
      Responsible Party: HR
      Initiator: VC for FAA
2. S30 – Honorary Degrees, Honors, and Awards
   Responsible Party: Faculty Senate
   Initator: Chancellor
3. S26 – Fraud, Embezzlement, Theft, Financial Conflicts of Interest
   Responsible Party: FAA
   Initiator: VC for FAA
4. S36 – Leaves of Absence
   Responsible Party: Academic Affairs
   Initiator: Provost & VC for FAA
5. S43 – Political Activity by Employees
   Responsible Party: FAA
   Initiator: Provost &/OR VC for FAA
6. S43.5 – Protests in University Buildings
   Responsible Party: FAA
   Initiator: Chancellor
7. S56 – Vacation and Holiday Entitlement for
   Responsible Party: HR
   Initiator: VC for FAA

V. Other Business
   None.

VI. The meeting was adjourned at 12:20 pm.