

## **Academic Staff Orientation Committee Agenda**

**Tuesday, September 11, 2012  
1:00-2:00PM Union 143**

Volunteer needed to take minutes – possibly someone interested in serving in the Secretary role this year

1. Call to order
2. No formal minutes taken at our social transitional June meeting
3. Old Business
  - a. Annual report sent by Jim Stoner to Sarine Schmidt on August 13<sup>th</sup> – thanks Jim!
  - b. Review of campus-wide New Academic Staff Orientation – August 30<sup>th</sup>
  - c. Speed Meet Your Colleagues Updates
    - i. No longer taking place on September 19<sup>th</sup>
    - ii. Rescheduled to a later date
      1. Who would like to (continue to) work on this event?
  - d. New and Not So New Orientation presentation available online
    - i. Next steps, goals and committee assistance
4. New Business
  - a. Committee Member Roles/Responsibilities
    - i. Select roles for 2012-2013
  - b. Governance Standing Committee Chair Training – all on the committee are welcome to attend
    - i. Wednesday, October 3, 2012, 1 - 2:30 pm in Union 191 or Thursday, October 4, 2012, 9:30 - 11 am in Union 191
  - c. Set dates and presenters (3 at each) for the New and Not So New Orientation sessions
    - i. Late October
    - ii. Mid February
    - iii. Late April/Early May
  - d. Getting on the Ballot – co-plan & present w/ Nominations Committee
  - e. Access to all ASOC materials
    - i. On PantherFile
    - ii. Newest presentation available
5. Academic Staff Senate updates and news from other committees
6. Adjourn

**Next meeting:**

**Tuesday, October 9<sup>th</sup>, 2012  
1:00-2:00 Location TBD**

Future Meeting Dates and Locations:

Tuesday, November 13<sup>th</sup> 1:00-2:00 Location TBD  
Tuesday, December 11<sup>th</sup> 1:00-2:00 Location TBD