

## Facility-Auxiliaries Safety Committee Meeting Agenda

Date and Time of Meeting: March 23, 2022 – Engelmann Hall – Room 242/248

Chairperson: Greg Winters

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### **Announcements:**

- Safety Grant- Bureau of State Risk Mgmt. – *Grant declined – Facilities to purchase a Davot System*
- US&A will conducting roof hazard assessments – To start in April
- Tornado Drills will be conducted on 4/7/2022

### **Meeting Minutes Review**

Review minutes from January, 2021 meeting.

**Incident Review:** December 1, 2021 – March 23, 2022 *US&A reported on the incidents.*

- Employee moving desk – S/T/F due to rolled carpet corner – Advised to look at travel path for potential safety issues.
- Employee S/T/F due to ice conditions – Contact Grounds/Environmental Services – Area was taken care of.
- Employee pinned due to elevator door – Employee was at end of shift – Work order placed to ensure proper door operation – Reminded supervisor to tell employees not to rush at the end of the day
- Employee S/T/F on ice trying to move out of the way of a vehicle on sidewalk – sent supervisors a note to remind that pedestrians have the right-of-way... Vehicles are to stop to let walkers pass safely
- Employee cut glass on hand while lifting trash – Employees are to lift trash away from body/hands

### **New Business:**

- Current projects
  - Hazard Assessment Review – Waiting to hear from remaining supervisors
  - Training Review (including listserv for accurate reporting) – In Process – US&A is conducting in-person trainings
    - US&A also working with IT for a web-based tracking system for supervisors to access
- Fire and Life Safety Results
  - Fire and Life Safety Inspection Results - *Went over top citations – propped fire doors; blocked electrical panels / Disconnect switches / Fire extinguishers; non-working lights / exit signs*

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- Carbon Monoxide Update – Please ensure areas that have boilers or items with CO emitting devices are being monitored – if you have questions, please contact US&A to assess area(s) in question
- Fall Protection Update
  - Zelzao Hall – Quote from vendor to install fall protection systems
  - US&A to travel to Freshwater Sciences to look at issue here

### **Old Business:**

- Attic Access Safety Concerns for Garland, Pearse and Vogel Halls Update. – US&A to present potential solution to Facilities.
  - **Alternative safety procedure still in effect. – Discuss with EK**

### **Other Business Follow-up:**

- Committee Go Around – Chris Peret will submit areas to be assess for safety issues.

**Next Meeting:** April 27, 2022