

Facility-Auxiliaries Safety Committee Meeting Minutes

Link to Minutes: <http://uwm.edu/safety-health/occupational-safety/>

Date and Time of Meeting: April 28, 2021, 9:30-10:30 a.m. Engelmann Hall Room 105

Chairperson: Bob Peck

Attendance: Bill Ludwig, Steve Wilke, Jacob Young, Aretha Johnson, Chris Peret.

Not Present: Bob Martinez, Brian Reimer, Giulio Leonardelli, Jan Macdonald and Fred Smith.

Excused: John Vang, Eric Kozak, Christi Larson, James Fay,

Announcements:

Bob Peck is retiring from UWM and his last day will be May 3, 2021. Chris Peret replaces Chuck Kremer on the committee representing the Mechanical Shop in Facilities. Welcome to the committee Chris and thank you for your committee service Chuck.

Meeting Minutes Review

Review minutes from March 24, 2021 meeting.

Approved as written.

Incident Review: March 14, 2021 – April 14, 2021

- Environmental Service Worker injured left shoulder and upper back area while conducting equipment inventory in supply room after bumping a floor fan that fell off a higher shelf striking shoulder and back.
 - My recommendations for preventing a reoccurrence of this type of injury is to not store heavy items up high on shelves but instead down low to avoid potential injuries either with lifting heavy items up onto or off of high shelves or bumping heavy items on high shelves causing them to fall. Also perhaps first removing equipment from the cluttered room prior to disassembly to verify the serial number rather than attempting to do so in the cluttered area.
- Environmental Services Supervisor was vacuuming ramp and while backing up tripped on vacuum hose injuring lower back and left elbow.
 - Recommend surveilling the area behind you before backing up to avoid potential trip hazards.
- Housing Custodian injured right front toe while transporting two wooden carts stacked upon one another when the top cart fell off and struck his toe.
 - Recommend transporting carts one at a time rather than stacking them on top of each other.

Old Business:

- Attic Access Safety Concerns for Garland, Pearce and Vogel Halls Update.
 - Rick Koehler agreed to revisit the quotation on installing a new attic access door at Vogel Hall. New estimate will not include removing the existing hatch door just placing plywood over it in the attic. Then if that door is ever needed to bring up larger objects such as a motor it is still an option for delivering equipment to the attic.
 - No update for October 16, 2019.
 - No update for November 20, 2019.
 - No update for December 18, 2019.
 - We are moving forward with this project. Awaiting revised quote to be sent to Tom Piccorelli for final approval to proceed with the project.
 - The project received final approval to proceed on February 11, 2020. The project has been added to the Facilities Services Scheduling Minutes as of February 13, 2020. The following work orders have been created for the project: Shop 0 Carpenter FS-102318; Shop 3 Facility Repair FS-102321; Shop 5 Paint FS-102330; Shop 6 Mechanical FS-102322; Shop 7 Eng. Spec. Contractors FS-102320.
 - Giulio questioned if asbestos abatement was part of the project and if there was electrical work included for relocating a light switch to the new hatch door area. Bob Peck will follow up with Rick Koehler on these issues.
 - Abatement is provided for in the quote. Electrical work not needed for the project as the switch is on the wall in the hallway that is turned on prior to ascending the ladder.
 - Due to issues surrounding location of the new hatch door it was determined that the project will not work. Erik Kozak will investigate some safety enhancements for accessing the attic area more safely.
 - Bob Peck and Eric Kozak looked at Vogel Hall attic access on April 16, 2021 and were unable to come up with changes to make accessing the attic safer. Issues remaining foot clearance on ladder not adequate where ladder contacts the entry to the attic (under 12" s), You must use your head and left forearm to push open the trap door to its full extent while at the same time trying to maintain 3 points of contact with the ladder. After opening the trap door, you must descend the ladder to then re-extend the ladder 3 feet above the floor of the attic to comply with OSHA standards. Ladder position at the top of the stairs to access the attic increases the hazard for the person entering the attic and anyone who may be using the stairs at that time should a fall occur.
- Fall Protection Update
 - A quotation in the amount of \$3,207 has been obtained and was submitted on March 12, 2021 to Tom Piccorelli and Rick Koehler to purchase railings, bases, etc. for use as temporary fall protection that can be used all year round on rooftops. This equipment supplements our Eco Anchor which can only be used when temperatures are well above freezing. With this equipment harnesses and self-retractable lanyards would not be needed for staff.

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- PO issued for railings bases and transport unit issued April 15, 2021. Equipment delivered on April 21, 2021. Training on use of equipment took place on April 25, 2021.
- Toured Great Lakes Research Facility on April 2, 2021 to obtain a quote for fall protection from Infinity Fall Protection for railings and a ramp extending the work area near steam controls on mezzanine level. Awaiting quotation.
- Noise and Hearing Conservation
 - Working on scheduling annual audiograms for Heat Plant and Grounds Staff during week of Steam Shutdown (5/24-5/28). Vendor is changing to Ascension-Occupational Health Services and a mobile testing van will be utilized which will be on-site at UWM on one day for ~2 hours to test enrolled staff.
 - Contact James Fay (jamesfay@uwm.edu; (414) 313-9711) when you have job tasks that last for >4 hours involving loud noise so an exposure assessment can be performed. If the exposure assessment shows that noise is 85 dBA (calculated as an 8-hr time-weighted average) or higher then you will be enrolled in the UWM Hearing Conservation Program. An exposure assessment is needed to justify enrollment into the program.
 - Use a free Sound Level Meter App for your Phone to familiarize yourself with noisy job tasks/areas. To prevent hearing loss, wear hearing protection if readings are >80 dBA. For a more accurate exposure assessment that can be used to justify enrollment into the UWM Hearing Conservation Program, contact James Fay (jamesfay@uwm.edu; (414) 313-9711).
 - For iPhones: Download this free [iOS Sound Level Meter App](#) from NIOSH
 - For Android: Download this free [Android Sound Level Meter App](#)
 - No updates for April 28, 2021.

New Business:

- None

Training:

- Safety Training - Shops in April 2021 –
 - Respiratory Protection for Facilities staff and SPCC Training courses for Heat Plant and PM Shop only in the **SafeColleges Training Program** have been assigned.
- Safety Training – Shops in May 2021 –
 - Confined Space Training course in the **SafeColleges Training Program**.

Other Business Follow-up:

- Committee Go Around
 - Jake Young had no issues to discuss.
 - Steve Wilke had no issues to discuss.
 - Chris Peret shared a reminder from Andrew Williams of the Mechanical Shop that we remember the fall protection concerns above the ceiling in Zelazo where the Mechanical

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Shop must service HVAC equipment. Robert Peck replied that the fall protection concern at Zelazo for both lighting and HVAC remains on the master list of campus-wide fall protection concerns. Williams also wanted to thank the Robert Peck for getting the railings installed on the roof of the ART Building. With the raised platforms and railings mechanical rooms on the Art Building roof can now be accessed safely all year round.

- Aretha Johnson had no issues to discuss.
- Bill Ludwig raised concern about the negative pressure ventilation being directed out to the active loading dock area at NWQ. Bill also expressed concern for Facilities staff having to travel through a construction zone to get to Stores to obtain parts for repairs they are performing. Bill also thanked Robert Peck for the work he has done for the Safety Committee. Bob Peck reached out to Karen Wolfert via email and shared her response to the committee members about the asbestos removal project and a new asbestos removal project beginning in NWQ Bldg C on April 29, 2021, ending 5-3-21.

- **Next Meeting:** May 26, 2021 9:30am – 10:30am Engelmann Hall Room 105.