COVID-19 PASSENGERS IN VEHICLES GUIDANCE

Revision Date: August 11, 2021

Individuals may ride with passengers in a vehicle if the requirements below are met. Individuals that are traveling for University-sponsored business or activity shall seek travel approval, if required.

**Driver/Passengers do not get in vehicle if they are sick or have health concerns related to COVID-19**

**Wear a mask**
- All vaccinated and unvaccinated individuals, including UWM employees and students, should continue to properly wear masks while in vehicles with others.
  - Additionally, all vaccinated and unvaccinated employees are required to properly wear masks in enclosed buildings while on UWM business.
- Masks may prevent people who don’t know they have the virus from transmitting it to others.

**Social Distancing**
- Social distancing is no longer required in enclosed spaces, but all individuals are encouraged to remain at least six feet apart from others when possible in all shared, enclosed spaces.
- When planning transportation options, consider the ability to social distance (6-feet) as much as possible. Size the vehicle and/or the number of vehicles to accommodate social distancing for the number of passengers as much as possible.
- Avoid close contact with passengers, when possible.
  - Keep a distance of at least 6 feet from passengers when outside the vehicle.
  - Ask that passengers sit six feet from the driver (and each other where possible) when transporting passengers in larger vehicles such as vans and buses.
  - Passengers should handle their own personal bags and belongings.
- Avoid using the recirculated air option for the vehicle’s ventilation during passenger transport; use the vehicle’s vents to bring in fresh outside air and/or lower the vehicle windows when weather permits.
- Avoid contact with surfaces frequently touched by passengers or other drivers, such as door frame/handles, windows, seatbelt buckles, steering wheel, gearshift, signaling levers, and other vehicle parts before cleaning and disinfection.

**Clean and disinfect**
- Get and carry cleaning and disinfectant spray or disposable wipes and disposal trash bags in the vehicle.
- Follow the directions on the cleaning product’s label.
Key times to clean hands include:
  - Between rides
  - After putting on, touching, or removing masks
  - Before wearing and after removing gloves
  - Before and after pumping gas
  - Switching drivers

- Carry tissues in the vehicle to use when someone coughs, sneezes, or touches their face. Throw used tissues in the trash.

Passengers
  - Passengers should sit in the same seat riding to and from the destination, if possible.
  - Riding as a passenger is voluntary. Passengers may take a different vehicle if uncomfortable riding with multiple people in the vehicle.

References:
Centers for Disease Control and Prevention, “Daily Activities and Going Out,” June 16, 2021