

Cleaning and Disinfection After Persons Suspected/Confirmed to Have COVID-19 Have Been in the Facility

Immediate Actions if Made Aware of Cleaning/Disinfection Need:

- 1) If possible, evacuate and section off areas that the symptomatic individual was in for more than 10 minutes over the past 48 hours (for example, person's office, shared work areas, kitchen area). Post signage or use yellow tape at the entrances to the affected areas that state, "Do Not Enter". If the area is safely lockable then close and lock door and post the appropriate "Do Not Enter" signage.
- 2) Contact the UWM Police Department at 414-229-4627 to facilitate a cleaning service request.
 1. Provide the following information:
 2. This is a COVID-19 symptoms alert, with request for preventive disinfectant cleaning.
 3. The point of contact within the department.
 4. The location of the potentially infected area (for example, Engelmann Hall, Room#XXX).
 5. The time of exit by the symptomatic individual.
 6. Whether the space has been sectioned off or not.

****Supervisors should not** notify cleaning staff directly. Facilities will report completion of cleaning/disinfection back to supervisor requesting the work.

- 3) The Facilities team will coordinate with the point of contact and cleaning staff to conduct sanitation of the affected area, in accordance with [CDC guidelines](#). If the area could not be sectioned off or evacuated, cleaning staff should prioritize disinfecting the space.
- 4) Supervisor should contact COVID19-Safety@uwm.edu, and a staff member of University Safety & Assurances (US&A) will collect information from the supervisor to identify the UWM spaces and individuals who have been in close workplace contact with the symptomatic individual in the past 48 hours.
- 5) Supervisor should contact US&A at COVID19-Safety@uwm.edu and their department head once the area has been cleaned. They can include the information from the original Facilities service request and basic details about the resolution, including when disinfecting was completed

Personal Protective Equipment (PPE) and Hand Washing

- **Cleaning staff should wear disposable gloves, gowns, and eye protection for all tasks in the cleaning process, including handling trash.**
 - Gloves, gowns, and eye protection should be compatible with the disinfectant products being used.

- Additional PPE might be required based on the cleaning/disinfectant products being used and whether there is a risk of splash.
- Gloves and gowns should be removed carefully to avoid contamination of the wearer and the surrounding area. Be sure to clean hands after removing gloves.
- If gowns are not available, coveralls, aprons or work uniforms can be worn during cleaning and disinfecting. Reusable (washable) clothing should be laundered afterwards. Clean hands after handling dirty laundry.
- Gloves should be removed after cleaning a room or area occupied by ill persons. Clean hands immediately after gloves are removed.
- Cleaning staff should immediately report breaches in PPE (e.g., tear in gloves) or any potential exposures to their supervisor.
- **Cleaning staff and others should clean hands often**, including immediately after removing gloves and after contact with an ill person, by washing hands with soap and water for 20 seconds. If soap and water are not available and hands are not visibly dirty, an alcohol-based hand sanitizer that contains 60% alcohol may be used. However, if hands are visibly dirty, always wash hands with soap and water.
- Follow normal preventive actions while at work and home, including cleaning hands and avoiding touching eyes, nose, or mouth with unwashed hands.
 - Additional key times to clean hands include:
 - After blowing one's nose, coughing, or sneezing
 - After using the restroom
 - Before eating or preparing food
 - After contact with animals or pets
 - Before and after providing routine care for another person who needs assistance (e.g., a child)

Timing and location of cleaning and disinfection of surfaces

- Facility Services will wait 72 hours (when practical) prior to cleaning/disinfecting. If area needs immediate attention, an outside vendor may need to be contacted (consult with supervisor/department head).
- Cleaning staff should clean and disinfect all areas such as offices, bathrooms, common areas, shared electronic equipment like tablets, touch screens, keyboards, remote controls, and ATM machines used by the ill persons, focusing especially on frequently touched surfaces.
- If it has been more than 7 days since the person with suspected/confirmed COVID-19 visited or used the facility, additional cleaning and disinfection is not necessary.

How to Clean and Disinfect

Surfaces

If surfaces are dirty, they should be cleaned using a detergent or soap and water prior to disinfection

- For disinfection, most common EPA-registered household disinfectants should be effective. Follow the manufacturer's instructions for all cleaning and disinfection products for concentration, application method and contact time, etc.
- Additionally, diluted household bleach solutions (at least 1000ppm sodium hypochlorite) can be used if appropriate for the surface. Follow manufacturer's instructions for application, ensuring

a contact time of at least 1 minute, and allowing proper ventilation during and after application. Check to ensure the product is not past its expiration date. Never mix household bleach with ammonia or any other cleanser. Unexpired household bleach will be effective against coronaviruses when properly diluted.

- For soft (porous) surfaces such as carpeted floor, rugs, and drapes, remove visible contamination if present and clean with appropriate cleaners indicated for use on these surfaces. After cleaning:
 - If the items can be laundered, launder items in accordance with the manufacturer's instructions using the warmest appropriate water setting for the items and then dry items completely.
 - Otherwise, use EPA-approved products with that are suitable for porous surfaces

Electronics

For electronics such as tablets, touch screens, keyboards, remote controls, and ATM machines, remove visible contamination if present.

- Follow the manufacturer's instructions for all cleaning and disinfection products
- Consider use of wipeable covers for electronics
- If no manufacturer guidance is available, consider the use of alcohol-based wipes or sprays containing at least 70% alcohol to disinfect touch screens. Dry surfaces thoroughly to avoid pooling of liquids.

Linens, Clothing, and Other Items That Go in the Laundry

- Do not shake dirty laundry; this minimize the possibility of dispersing virus through the air.
- Wash items as appropriate in accordance with the manufacturer's instructions. If possible, launder items using the warmest appropriate water setting for the items and dry items completely. Dirty laundry that has been in contact with an ill person can be washed with other people's items.
- Clean and disinfect hampers or other carts for transporting laundry according to guidance above for hard or soft surfaces.

Outside Vendors:

Paul Davis Restoration

Contact: Brady Chuckl, President

Chad Holland 414-406-8433

Bay West

Contact: Paul Raymaker praymaker@baywest.com

AltaPure

Contact: Caroline Kochelek 262-666-0690