

## Chemical Safety Committee Meeting Minutes

Date and Time of Meeting: February 13, 2019, 9:00 - 10:00 AM Engelmann Room 242

Members: Pat Anderson, Alexander Arnold, Jennifer Herriges, Rick Koehler, Jamie Kuenzi, Elizabeth Liedhegner, Zack Steuerwald

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**Call to Order:** 9:05 AM

**Approval of Minutes:** *Liedhegner motion, Kuenzi second, All in Favor*

### **Announcements:**

- Hazardous Waste Audit has begun with UWSA Internal Audit- *Steuerwald reported on audit and brief summary of the scope*

### **Incidents review:**

- Chemistry chemical burn/exposure- air/moisture sensitive chemical
  - Flammable liquid and vapor. Causes severe skin burns.
  - *Herriges reported on her investigation and corrective action recommendations.*
  - *Arnold provided additional info and reported that lab has a lab coat policy and uses parafilm to seal container caps*
- *Steuerwald reported that a lab in BioMedSci suffered a water loss from floor above. Due to the lab's good housekeeping and hazardous materials storage there was no concern for exposure and allowed response staff to do their work safely.*

### **Old Business:**

- Beta Test of Database for Purchasing Chemicals Update
- Chemical SOP Templates Update (23 and counting)
- Campus Chemical Inventory System Update *Steuerwald reported that Chemistry Dept. had a subcommittee for inventory software procurement; however, they have questions regarding regulatory requirements for an inventory and funding if campus is also to utilize the system they purchase.*
  - Requirements- Regulatory, Emergency Preparedness, etc. *A handout was provided regarding the 14 areas that a chemical inventory is linked to with regard to regulations and best practices. Steuerwald provided info on the various regulatory bodies involved (DNR, DSPS, EPA, OSHA, DHS, DEA, CDC, and more)*
  - *Desired Features Need for sharing chemicals was discussed*
  - *Next Steps:*

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- *Meet with Dr. Indig, Chemistry Safety Committee Chair, to meet to discuss the committee's concerns/questions for the inventory system (Steuerwald will contact and invite a CSC member or two for representation)*
- *Reach out to other R1 institutions to see what they use for a chemical inventory systems and staffing they have to manage (Herriges will inquire)*
- *Meet with Mark Harris, Office of Research, and Marija Gajdardziska-Josifovska, Graduate School, to inform them of the need for a campus-wide chemical inventory system and need for support from top-down. (Steuerwald will contact and invite a CSC member or two for representation)*
- *"How does an inventory help with grants?" was discussed. US&A is occasionally asked to sign-off on safety for grants and the inventory can assist with that linked back to the regulatory reasons/needs.*

**New Business:** None

**Next Meeting:** March 13, 2019, 9:00 – 10:00 AM, ENG 242

**Adjournment:** 9:57 AM