

## Chemical Safety Committee Meeting Minutes

Date and Time of Meeting: July 18, 2018, 9:00 - 10:00 AM Engelmann Room 242/248

Members: Pat Anderson, Alexander Arnold, PJ Egan, Jennifer Herriges, Rick Koehler, Bryan LaChapelle (for Jamie Kuenzi), Zack Steuerwald

Guest: Eric Van Tubbergen (US&A Lab Safety Tech)

Excused: Elizabeth Liedhegner, Ben Church

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**Call to Order:** 9:07 AM

**Approval of Minutes:** Minutes from 2/14/18 meeting sent to committee on 3/1/18. No edits at that time.

### **Announcements:**

- Update- Occupational Health and Industrial Hygiene Program Manager position- *Zack informed that candidate interview on 7/20/18. CSC welcome to participate in Stakeholders Interview*
- Chemical Hygiene Plan Update- *Jennifer informed that revision was 99% complete*

### **Incidents review:**

- Chemical Inhalation Incident- *Jennifer informed of safety coordinator review that she performed for chemical skin and inhalation exposure while researcher was handling a “closed” bottle without gloves. She provided researcher PPE guidance and recommendations. No other recommendations from CSC.*

### **Old Business:**

- Backup Members- *Reminder- Alexander = Gil Indig (Chemistry Safety Chair)?*
- Determining which chemicals need SOPs via the use of Chemical lists- *Eric presented the Access database that US&A designed and built to make identification of Highly Hazardous Chemicals easier and efficient. US&A to review addition of cryogenics to database, add an instruction to contact them if chemical not on the list, and either add a key or replace info entries with “Yes”. Facility Services primarily work with mixtures of chemicals and inventory is more static- send inventory and any new chemical’s safety data sheets to US&A for review prior to purchase*
- Purchasing and SOP Process Rollout- *US&A to pilot program with Chemistry Dept. They will coordinate a meeting with Dept. Chair and Manager and Purchasing Staff, then faculty and other researchers. Other departments will then be contacted for implementation.*
- Creating consistent/ similar templates for general Lab use, IACUC and bio toxins- *Jennifer updated on template revisions to date.*

**New Business:** No new business

# University of Wisconsin-Milwaukee

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**Next Meeting:** August 15, 2018, 9:00 – 10:00 AM, ENG 242

**Adjournment:** *9:54 AM*