Chemical Safety Committee Meeting Minutes

Date and Time of Meeting: July 18, 2018, 9:00 - 10:00 AM Engelmann Room 242/248

Members: Pat Anderson, Alexander Arnold, PJ Egan, Jennifer Herriges, Rick Koehler, Bryan LaChapelle (for Jamie Kuenzi), Zack Steuerwald
Guest: Eric Van Tubbergen (US&A Lab Safety Tech)
Excused: Elizabeth Liedhegner, Ben Church

Call to Order: 9:07 AM

Approval of Minutes: Minutes from 2/14/18 meeting sent to committee on 3/1/18. No edits at that time.

Announcements:
- Update- Occupational Health and Industrial Hygiene Program Manager position- Zack informed that candidate interview on 7/20/18. CSC welcome to participate in Stakeholders Interview
- Chemical Hygiene Plan Update- Jennifer informed that revision was 99% complete

Incidents review:
- Chemical Inhalation Incident- Jennifer informed of safety coordinator review that she performed for chemical skin and inhalation exposure while researcher was handling a “closed” bottle without gloves. She provided researcher PPE guidance and recommendations. No other recommendations from CSC.

Old Business:
- Backup Members- Reminder- Alexander = Gil Indig (Chemistry Safety Chair)?
- Determining which chemicals need SOPs via the use of Chemical lists- Eric presented the Access database that US&A designed and built to make identification of Highly Hazardous Chemicals easier and efficient. US&A to review addition of cryogenics to database, add an instruction to contact them if chemical not on the list, and either add a key or replace info entries with “Yes”. Facility Services primarily work with mixtures of chemicals and inventory is more static- send inventory and any new chemical’s safety data sheets to US&A for review prior to purchase
- Purchasing and SOP Process Rollout- US&A to pilot program with Chemistry Dept. They will coordinate a meeting with Dept. Chair and Manager and Purchasing Staff, then faculty and other researchers. Other departments will then be contacted for implementation.
- Creating consistent/ similar templates for general Lab use, IACUC and bio toxins- Jennifer updated on template revisions to date.

New Business: No new business
Next Meeting: August 15, 2018, 9:00 – 10:00 AM, ENG 242

Adjournment: 9:54 AM