



**UNDERGRADUATE VERIFICATION REQUEST/AUTHORIZATION TO  
RELEASE INFORMATION**

*Graduate students, please contact the Graduate School in Mitchell Hall 261 or at [gradschool@uwm.edu](mailto:gradschool@uwm.edu)*

**\*\*THIS FORM MUST BE SUBMITTED WITH A LEGIBLE COPY OF A VALID LEGAL GOVERNMENT  
ISSUED PHOTO ID (examples: driver's license, state ID, Tribal/Native American ID, or passport)\*\***

Student Name: \_\_\_\_\_

Former Name(s) If Any: \_\_\_\_\_

UWM ID#/SSN: \_\_\_\_\_

Are you presently enrolled? ☐ YES ☐ NO – Last enrolled (semester & year): \_\_\_\_\_

**I hereby request and/or authorize the release of the following information\*:**

**CHOOSE ONE**

- ☐ Verification of enrollment for current semester – includes number of credits and enrollment status
- ☐ Verification of enrollment for upcoming semester (Note: we are not able to provide this until you are enrolled in classes)
- ☐ Verification of enrollment for prior term(s) – indicate year(s) and semester(s): \_\_\_\_\_
- ☐ Verification of complete enrollment history

**Additional Information Requested:**

- ☐ Cumulative Credits Earned ☐ Cumulative GPA ☐ Graduation/Anticipated Date of graduation
- ☐ Other (examples include campus ID, single course grade, name of course taken)

**This information should be released:**

**CHOOSE ONE**

- ☐ To me or a third party via email (list email address): \_\_\_\_\_
- ☐ Via mail or fax to (list address/number or attach envelope for mailing): \_\_\_\_\_
- ☐ In person to me for pick up in Mellencamp 274 in two business days – and no later than two weeks from today
- ☐ In person for pick up by third party in Mellencamp 274. Authorized person must show valid government-issued photo ID at time of pick-up. Name of authorized person: \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

**For Office Use Only**

☐ Photo ID Checked Form Received By: \_\_\_\_\_ Date: \_\_\_\_\_

Request Processed By: \_\_\_\_\_ Date: \_\_\_\_\_