

Doctoral Time-line

Semester 1

Establish Major Professor and begin taking courses

EHS-64 Credits past B.A. plus 37 approved hours in residence

Biostats- 60 Credits past B.A. plus 30 approved hours in residence

CBHP- 69 Credits past B.A plus 57 hours @ least 35 approved hours in residence

EPI- 66 Credits past B.A. plus 33 approved hours in residence

Semester 2

EHS- Take qualifying Exams

Semester before Prelims

Work with Advisor to establish a committee

Semester of Prelims

Enroll in 1 graduate credit to be considered full time.

Within the first 2 weeks of the semester, apply for prelim exams through Milestones program.

Take Prelims.

After Prelims

Apply for Dissertator Status through Milestones

Submit proposal hearing form through Milestones

Apply for ≥ 3 research credits a semester going forward.

Research Credits Needed:

- **EHS**- 6 @ Dissertator Status
- **Biostats**- 9 @ doctoral status
- **CBHP**- 3 @ pre dissertator status, 9 @ doctoral thesis
- **EPI**- 9 @ dissertator status

Faculty Responsibilities

Prelim

1. Approves and schedules prelim exams.
2. Major Professor unlocks prelim exam applications in Milestones.
3. Major Professor approves Committee in Milestones.
4. Major Professor enters exam scores.
5. Grad Rep receives email to approve exam scores.
6. Major Professor, Grad Rep and Committee Members can amend the prelim checklist.

Defense Semester

Register for at least 1 credit

Defense Process:

1. Apply for graduation
2. Submit draft to committee well in advance
3. Set a defense date
4. Meet dissertation formatting deadline.
5. Defend at least two weeks prior to graduation ceremony
6. Finalize revisions with Major Professor
7. Deliver warrant to Grad School within ten days of defense.

Dissertation

1. Grad Rep unlocks Dissertation Proposal Hearing Application.
2. Major Professor approves hearing application.
3. Grad Rep receives email to approve the hearing application.
4. Major Professor, Grad Rep and Committee Members can amend the summary checklist.
5. Major Professor and Grad Rep are prompted by email to verify Dissertator Status.
6. Grad Rep receives Warrant of Defense, which Major Professor signs and provides copy to graduate program manager and graduate school.

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