

Internship Contract
Political Science 489: Internship in Political Science

This is to certify that _____ (student name) will be employed as an intern at _____ (place of employment) during _____ (semester/year).

As a condition of the student's enrollment in Political Science 489: Internship in Political Science, the student, faculty advisor, and supervisor agree to the following terms:

1. The internship will include both an academic and a vocational component. The academic component will consist of (1) required readings in political science literature that are relevant to the student's internship, and (2) a paper based upon the political science readings and the student's internship experience. The faculty advisor will be responsible for developing individualized readings and written assignments for the student intern, as well as for determining the student's final grade in the course.
2. The internship shall involve the student in substantive activities of approximately 40 hours of work per credit.
3. Organizations sponsoring an intern are expected to provide a written description of the internship duties of the student, including (1) documentation of the actual number of hours the student has devoted to the internship, and (2) a written evaluation of the student's performance at the end of the internship period.
4. Faculty advisors will meet with the student intern several times over the course of the internship to assess the student's progress in the internship and in the academic work relevant to the internship.

The student named above is enrolled in Political Science 489: Internship in Political Science, and as a condition of the course must be employed as an intern during the semester of the course. The student has specific responsibilities related to the internship. The faculty advisor, supervisor, and internship coordinator have responsibilities to the student with regard to assisting the student in complying with his/her responsibilities. Therefore, the parties agree to the above terms.

(student)

(faculty advisor)

(supervisor)

(internship coordinator)