

Department of Physics

Request for Permission for Third Repeat (4th Attempt) of a Physics Course

Students seeking third attempt permission for any physics course should contact their academic advisor. For attempts beyond the third, students must schedule an appointment with the Physics Associate Chair (see <https://uwm.edu/physics/contact-us/> for contact information). Students should fully complete both this form in blue or black ink and an official add/drop form, and bring both forms to the meeting. Add/drop forms are available in the Physics main office (KIRC room 2150) and/or in the Registrar's Office (Mellencamp Hall). Students must also bring a recent, unofficial transcript to the meeting. After this form, fully executed, is returned to you and the add/drop form has been signed, please take both forms to Holton Hall – Room 141 if you are in Letters and Science; otherwise, go to the advising office in the unit (e.g., Health Sciences, Engineering) to which you belong.

Student's Name: _____ Student ID #: _____

UWM Email: _____ Phone: _____

I request permission to repeat the following course for a third time (4th attempt):

Course Number: _____ Lecture / Lab/ Discussion _____

(Circle accordingly)

Semester / Year: _____

Previous enrollment in this course:

Semester / Year	Instructor (for lecture)	Was semester completed?	Grade
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Student Signature: _____ Date: _____

DECISION

TO: UWM Registrar's Office

Date and time of meeting with student _____

As a result of the required meeting, the Physics undergraduate advisors have determined that this student should be permitted to repeat this course (lecture/lab/discussion) for a third time.

Department approval (name, title)	Signature and department stamp	Date
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