

Department of Physics

Request for Permission for Second Repeat (3rd Attempt) of a Physics Course

IMPORTANT: All students seeking third attempt permission for any physics course must schedule an appointment with the Physics undergraduate advisors (contact email: physics-ugadvisor@uwm.edu). Students should fully complete both this form in blue or black ink and an official add/drop form, and bring both forms to the meeting. Add/drop forms are available in the Physics main office (KIRC room 2150) and/or in the Registrar's Office (Mellencamp Hall). **Students must also bring a recent, unofficial transcript to the meeting.** After this form, fully executed, is returned to you and the add/drop form has been signed, please take both forms to Holton Hall – Room 143 if you are in Letters and Science; otherwise, go to the advising office in the unit (e.g., Health Sciences, Engineering) to which you belong.

Student's Name: _____ Student ID #: _____

UWM Email: _____ Phone: _____

I request permission to repeat the following course for a second time (3rd attempt):

Course Number: _____ Lecture / Lab/ Discussion _____

(Circle accordingly)

Semester / Year: _____

Previous enrollment in this course:

Semester / Year	Instructor (for lecture)	Was semester completed?	Grade
_____	_____	_____	_____
_____	_____	_____	_____

Student Signature: _____ Date: _____

DECISION

TO: UWM Registrar's Office

Date and time of meeting with student _____

As a result of the required meeting, the Physics undergraduate advisors have determined that this student should be permitted to repeat this course (lecture/lab/discussion) for a second time.

 Department approval (name, title)

 Signature and department stamp

 Date