

Broad-Based Transfer Credit Policy for Associate Degree Holders

Rationale

This agreement is designed to help those with an appropriate Associate Degree from an accredited college or university, whether in-state or out-of-state, complete the Bachelor of Science in Information Science & Technology (IST) offered by the School of Information Studies (hereafter SOIS).

Specifically, under the terms of this agreement, students enrolling in the IST degree program who have earned an appropriate Associate Degree may receive up to 60 credits (in addition to credit that would otherwise be transferrable) toward the completion of this degree. This agreement only applies to the SOIS IST program. Credits awarded under this agreement will be removed if the student changes to a different UWM degree program.

Applicable Associate Degrees

Applicable Associate degrees include the Associate of Arts (AA), Associate of Science (AS), and Associate of Applied Science (AAS) degree if awarded in an appropriate field of study by an accredited institution from which UWM would ordinarily accept transfer credits. Appropriate fields of study include programs such as accounting, computer information systems, networking, computer software, internet marketing, marketing, printing and publishing, business, visual communications or similar programs. Other associate degrees in the fields of art, architecture, education, engineering, health sciences, liberal arts, nursing or social welfare may also qualify. Unfamiliar programs will be evaluated on a case by case basis.

Admission Process and Procedure to Determine Transfer of Additional Credits

- Apply online at apply.wisconsin.edu. Submit the application and all other required materials to the Office of Undergraduate Admissions (OUA) by the appropriate deadline. Specify Information Science & Technology as the desired major.
- List the applicable associate degree (including date awarded or anticipated completion date) to qualify for consideration under this transfer agreement.
- OUA staff make the initial admission determination and assess which credits would normally be accepted for transfer by UWM. Applicable course work that may satisfy UWM's General Education Requirements (GER) will also be reviewed and awarded by OUA staff.
- The file will then be reviewed to determine which additional, not regularly transferrable credits can be awarded. Students with an earned Associate degree will typically be awarded at least 60 credits. (72 is the maximum number of credits that may be transferred from any two-year college program(s).) Credits awarded may not exceed those listed on the Associate degree transcript.

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Degree Completion

The file will be reviewed by SOIS staff to assess how the credits transferred will apply to IST degree requirements. Students transferring in with an earned associate degree will typically be awarded 42 credits of General Education Requirements or General Electives, 15 credits of IST Cross-Functional Electives, and 3 credits of IST Upper Division Electives as applicable. However, there may be some variation depending on the specific coursework completed by each student.

Once this assessment has been completed, the student will receive detailed information from SOIS specifying which degree requirements have been satisfied and which remain to be completed at UWM.

Students must complete a minimum of 120 degree credits (including transfer and UWM work), and satisfy all remaining degree requirements, including the following:

- Any applicable UWM General Education Requirements (GERs) that have not been satisfied with courses accepted in transfer. GERs include competency requirements in oral & written communication, quantitative literacy, and a foreign language, as well as distribution requirements in arts, humanities, social sciences, natural sciences and cultural diversity.
- IST Core Courses (27 credits)
- IST Upper Division Electives (12-15 credits)

Individual circumstances vary, but most students transferring under this program will need to complete no more than 60 credits at UWM.

