

STUDENT CONSENT FOR RELEASE OF EDUCATION RECORDS INFORMATION

Name of Student (Last, First, Middle Initial):	Student ID:	Date:
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The Family Education Rights and Privacy Act (FERPA) affords certain rights to students concerning the privacy of, and access to, their education records. Students may choose to complete and submit this form to allow the release of their education records to specified third parties. Please note that while this form *authorizes* the University of Wisconsin – Milwaukee (UWM) to release education records to third parties, it does not *obligate* UWM to do so. UWM reserves the right to review and respond to requests for release of education records on a case-by-case basis. For additional information on FERPA, visit the U.S. Department of Education’s website at: www.ed.gov/policy/gen/guid/fpco/ferpa/index.html.

SECTION A. Duration of Release: _____ to _____ OR Until Revoked
(Date) (Date)

SECTION B. Education records to be released (check all that apply):

<p>Academic Information</p> <p><input type="radio"/> All Academic Information Specify Term(s) _____</p> <p>OR</p> <p><input type="radio"/> Grades/GPA Specify Term(s) _____</p> <p><input type="radio"/> Class Schedule Specify Term(s) _____</p> <p><input type="radio"/> Enrollment Status Specify Term(s) _____</p> <p><input type="radio"/> Other (please specify): _____</p>	<p>Financial Information</p> <p><input type="radio"/> All Financial Information OR</p> <p><input type="radio"/> Student Billing and Accounts</p> <p><input type="radio"/> Financial Aid</p> <p><input type="radio"/> Housing Account Status</p> <p><input type="radio"/> Housing Account Activity Report</p> <p><input type="radio"/> Meal Plan Report</p> <p><input type="radio"/> Other (please specify): _____</p>	<p>Other Information</p> <p><input type="radio"/> Academic Misconduct</p> <p><input type="radio"/> Non-Academic Misconduct</p> <p><input type="radio"/> University Housing Behavior/Conduct</p> <p><input type="radio"/> University Housing Contract Termination</p> <p><input type="radio"/> University Housing Residency Status</p> <p><input type="radio"/> Other (please specify): _____</p>
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SECTION C. Person to whom access to education records may be provided (use additional forms if necessary):

 Name(s) of person(s) to whom access to records may be provided Relationship to Student Address of person(s)

SECTION D. Purpose of release (check one):

Admission to an Education Institution Employment Family Other (please specify): _____

I understand that (1) I have the right not to consent to the release of my education records, (2) I have the right to inspect any written records released pursuant to this consent, (3) I have the right to revoke this consent at any time by delivering a written revocation to the Registrar’s Office, and (4) I understand that I can also obtain a copy of the above indicated records if I desire.

Student’s Signature _____ Date _____

Notary required if mailed: Subscribed and sworn to before me by _____ this _____ day of _____, _____.

My commission expires: _____.

Notary Public [A]
 State of _____

Submit completed form to the any of the following offices:

<p>Bursar’s Office In-Person: Mitchell Hall 295, 3203 N. Downer Avenue, Milwaukee, WI 53211 Mail: UW-Milwaukee Accounts Receivable, PO Box 413, Milwaukee, WI 53201-0413</p>	<p>Department of Financial Aid In-Person: Mellencamp Hall 162, 2442 E. Kenwood Blvd., Milwaukee, WI 53211 Mail: UW-Milwaukee Financial Aid, PO Box 469, Milwaukee, WI 53201-0469</p>	<p>Registrar’s Office In-Person: Mellencamp Hall 274, 2442 E. Kenwood Blvd., Milwaukee, WI 53211 Mail: UW-Milwaukee Registrar’s Office, PO Box 729, Milwaukee, WI 53201-0729</p>
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Office Use Only		
Received In (office):	Received By (staff):	Received On (date):

FAMILY EDUCATIONAL RIGHTS PRIVACY ACT (FERPA)

When your student was in elementary and high school, the Family Education Rights and Privacy Act (FERPA) gave you and your student rights to access and control his or her educational records. Now that your student is in college, these same laws transfer ownership of the records directly to your son or daughter. FERPA (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

According to FERPA, college students are considered responsible adults and are allowed to determine who will receive information about them. While parents understandably have an interest in a student's records, financial, and other information, they are not automatically granted access to this information without written consent of the student. Parents are encouraged to consult with the student if any information is needed.

Your son or daughter may give permission for a third party to access his/her student information from UWM by completing a Consent for Release of Student Information form. This form is on the opposite side of this page. Without this consent, UWM offices cannot release student information to anyone but the student.