

**CALL FOR APPLICATIONS**  
**TOWARD AN ANTIRACIST CAMPUS: ACTION GRANTS**  
**JULY 16, 2020**

**Program Summary**

The Division of Global Inclusion and Engagement and the Office of Research invite applications for small pilot projects to address issues of racial equity and inclusion at UWM. Demonstrable results or implementation of ideas are expected within 12-18 months. **Applications are due by 5:00 pm on Monday, September 14, 2020. Late or incomplete applications will not be accepted.**

As with so many complex, deeply rooted issues in contemporary society, systemic racism persists and higher education is one area where racial inequities are most visible. To work towards creating an equitable and just society for all requires innovative ideas and actions. This program seeks projects that will apply creative strategies to address this challenging issue as it relates to our own educational organization. Such problems around social justice require bringing together people from a range of academic disciplines to address such issues realistically and usefully. Although collaborations are not required for this program, researchers are encouraged to reach out to internal and external collaborators to develop creative approaches that enhance the reach and impact of this program.

**2. What are the Program Priorities?**

Priority in making awards will be given to ideas, activities, and programs that directly strive to dismantle racism at UWM. Examples of activities to be funded may include, but are not limited to:

- Seeding new campus action based on research
- Curricular innovation
- Opportunities for intellectual campus community discourse
- Improving campus climate – present and future

**3. What is the Program Not Intended For?**

The program is not intended for traditional research and publication projects.

**4. Eligible Applicants**

Applications will be accepted from both collaborative teams and individual applicants. Lead applicants must be UWM faculty or staff with an ongoing appointment. Lead applicants are responsible for intellectual, ethical, and financial oversight of the project. Collaborators may be from within UWM or from the community. Two applications per individual maximum; one award per individual maximum.

**5. Award Information**

Up to 10 awards are anticipated. Budgets should be appropriate to the project proposed, with budgets up to \$10,000 allowed. Funds must be used between November 1, 2020 to October 31, 2021.

**6. Budget**

Budgets may be used toward expenses to accomplish proposed project. Faculty and staff salaries are not allowed. Examples of appropriate expenses include:

- Student Hourly Appointments (undergraduate or graduate). If student hourly positions are requested, add a budget line equal to 2.9% of total salary for fringe benefit costs.
- Supplies and equipment
- Purchase of services
- External experts
  - Speakers (presentation must be open to campus-wide audience)

- Workshop facilitators
- Consultants

The Office of Research, in conjunction with the Division of Global Inclusion and Engagement, will determine final budgets. Projects must be completed by October 31, 2021.

## 7. Deliverables

The following deliverables will be due at the end of the funding period:

- Report on what was accomplished, including actions and impact of this work
- Summary appropriate for external audiences (e.g., poster, website)
- Presentation of findings at a symposium hosted by the Division of Inclusion and Engagement in fall 2021

## Application Format Requirements

- **Margins:** Minimum of one inch on all sides
- **Allowable Fonts:** Minimum 11 points in Arial, Tahoma, Times New Roman, Georgia, Palatino Linotype, Helvetica, Calibri
- **Line Spacing:** Single-spaced
- Submit as a single **Word document**

## Application Content

There are four parts to the application:

- Cover Sheet
- Project Description
- Budget and Budget Justification
- Biography for lead applicant and additional team members

### 1. Cover Sheet: Maximum ONE page

- Project title
- Project Summary—Maximum 100 words; this will be used for publicizing programs.
- For each team member provide their name, title, department/unit name, email, and area of expertise.
- Total budget request

### 2. Project Description: Maximum FOUR pages. Please discuss the following:

- **Objectives and Outcomes:** What are the **specific** objectives of the project? What are the desired longer-term outcomes?
- **Project Design:** What will you do? How will you do it? What is the project timeline? How will the activities be archived?
- **Rationale:** How will the project contribute to eliminating racism in the campus community?
- **Assessment:** How will you evaluate the process and/or measure the results?
- **Project Team:** Who are the project personnel and what are their roles on the project?
- What will this grant enable you to accomplish that you could not do otherwise?

### 3. Budget and Budget Justification: Using the budget template (table) below, for each item requested provide a short description and the cost. Faculty and staff salary support is not allowed. If student (undergraduate and graduate) hourly positions are requested, add a budget line equal to 2.9% of total salary for fringe benefit costs. Below the table, provide a more complete description/justification for each expense.

### Budget Template

Item 1 Short Description	\$
Item 2 Short Description	\$
Item 3 Short Description	\$
(Add additional rows as needed)	
<b>TOTAL</b>	<b>\$</b>

**Budget Justification** (provide a detailed description of the above budget items)

- Item 1.
- Item 2.
- Item 3. (Add additional rows as needed)

### 4. Biographies

Provide a 200-word narrative (maximum) for each person on the project that describes their training and experience.

### Proposal Submission

Submit all four parts of the application as a single **Word** file to [or-osp-propdev@uwm.edu](mailto:or-osp-propdev@uwm.edu) by **5:00pm on Monday, September 14, 2020**. Late or incomplete applications will not be accepted.

### Application Review

A review panel will provide input on the viability of projects and teams. The final decision will be made by the Division of Global Inclusion and Engagement and the Office of Research.

### Review Criteria

- Potential of the project to effect change on campus
- Work Plan
  - The aims and outcomes of the project are clear.
  - The approach is feasible and will be effective in achieving the stated outcomes.
  - The timeline is realistic.
  - The investigators have access to resources required for successful completion.
  - The roles of all personnel are clearly identified.
- Qualifications of project personnel
- Assessment plan is appropriate and feasible
- The items included in the budget support and logically connect with the aims of the project, and the budget total is reasonable.

### 2020 Application and Review Timeline

<b>Submission Deadline</b>	<b>Monday, September 14, 5:00 p.m. CDT</b>
Award announcement	October 1, 2020
Funding begins	November 1, 2020

### Questions?

Questions regarding project and proposal development should be directed to Michelle Schoenecker [schoene7@uwm.edu](mailto:schoene7@uwm.edu). Questions regarding proposal submission should be directed to Kathleen Koch at [kjk@uwm.edu](mailto:kjk@uwm.edu).