

**University of Wisconsin - Milwaukee
Grants Project Desk Reference
WISPER – Principal Investigator Signatures**

WISPER - Principal Investigator Signatures

Principal Investigators are required to verify the information provided in the record prior to routing the document to OSP. This signature may be provided immediately following the initial data entry or at a later time. The following steps will guide you through the process of signing for both the routing of the proposal and approval of the terms and conditions of award:

1. Login:

- 1 Navigate to the WISPER login page via <https://uwm.edu/officeofresearch/wisper/> to enter your PantherID and password.
- 2 Locate the record in your “Records for which I am PI” section of your MY WISPER worklist.

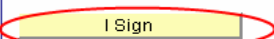
Records for which I am PI						
Record ID	Contact PI	Document Type	Short Title	Dept ID	Status	Current Owner
MIL101868	Harris, Mark	Grant	Test 1-17-08	485200	1-In Process	KISSINGER,PATRICIA L
MIL101869	Harris, Mark	Grant	Whatever or not.	485200	1-In Process	48-College of Letters & Science
MIL101871	Harris, Mark	Grant	What Am I Doing?	485200	1-In Process	Harris, Mark
MIL101872	Harris, Mark	Grant	Title here	485200	4-Sent to Sponsor	KISSINGER,PATRICIA L
MIL101875	Harris, Mark	Grant	this is a short title	485200	2-Forwarded to SPO	48-College of Letters & Science

2. Electronically Sign for the Proposal:

- 1 Click on the “Sign the Record” hyperlink at the bottom of the General page. This will open the PI Signature page.
- 2 Read the statement to which you are attesting.
- 3 Sign for the proposal by clicking the “I Sign” button.
- 4 Verify that the PI name along with the date and time is stamped. If physical signatures are required on a record due to the PI(s) not being in the appointment tables, the PRINT button should be selected on the General page for a paper copy of the record

Principal Investigator Signature for Proposal

In signing, I certify that I am a Principal Investigator on the above referenced proposal or award and understand that by clicking on the "I Sign" button below, I agree to this text. I certify that I have identified all space, personnel, equipment and budgetary needs associated with the proposal or award, and that the proposal or award and this form are accurate and complete in all regards, including technical matters, adherence to sponsor's guidelines, budget and required clearances. I certify (1) that the information submitted within the application is true, complete and accurate to the best of the PI's knowledge; (2) that any false, fictitious, or fraudulent statements or claims may subject the PI to criminal, civil, or administrative penalties; and (3) that the PI agrees to accept responsibility for the scientific conduct of the project and to provide the required progress reports if a grant is awarded as a result of the application.



PI Signature performed by

PI Signature Date & Time

3. Electronically Sign for the Award:

Below the Signature for Proposal is the Principal Investigator Signature for Award. As advised by your respective departments, PIs have the option at this time to read and sign the award terms and conditions. In order for the PI to sign the Award signature, the Proposal signature must have previously been signed.

Principal Investigator Signature for Award

I agree to disclose promptly to the University any invention, computer software or mask work (collectively, "Project Intellectual Property") made by me in whole or in part, whether solely or jointly with others, during and in the course of the Project. If Project Intellectual Property is funded in whole or in part by a federal agency or if an agreement negotiated by the University for the conduct of the Project requires the University to grant rights in Project Intellectual Property to a third party, I agree that I will, if requested, assign rights to such Project Intellectual Property to the University's designated intellectual property management organization and will execute all documents necessary to secure protection for Project Intellectual Property, and to establish the federal government's or any other party's rights therein. I confirm that I am now under no obligation to any other person or extramural sponsor which is in conflict with my responsibilities as set forth above. I agree that the University reserves the right to make and use, for educational or research purposes, any intellectual property or material made by me in whole or in part, whether solely or jointly with others, during and in the course of the Project.

I agree to be responsible for assuring that all persons participating in the Project, other than clerical or non-technical persons, prior to commencing work on the Project have signed a copy of a document agreeing to essentially the same obligations as set forth above. (PI may use either a copy of the above language or may use the universal project participant statement found at <http://www.graduateschool.uwm.edu/forms-and-downloads/researchers/intellectual-property-agreement.pdf>.)

I have read and I hereby accept the terms and conditions of any agreement negotiated by the University for the conduct of the above-referenced Project. I agree that I will comply with the provisions of and will cooperate in assuring that the University's obligations to fulfill those terms are met.

PI Signature performed by
PI Signature Date & Time

After signing each statement, the PI name along with signature date and time will be stamped on the page as well as on the History page. The PI Signature page is only accessible to Principal Investigators; others will access the History page to verify that the signatures have been executed. If at any point in the process, the Division or OSP would like additional assurance regarding particular terms or the PI's ability to perform the terms, an APPROVAL should be added. (Please refer to the "Request an Approval" desk reference).

4. Sign out:

Sign out of PeopleSoft by clicking the "Sign out" hyperlink in the top right corner of the window.