



College of Nursing

# **TTSTA Staff Areas of Service Emphasis**

#### Project Director (PD) – (10 hours)

**Budget Management** 

Data Collection, Management and Analysis / IRB Management

Work Plan Oversight / HRSA Communications / Reporting

Meeting Attendance: Community Advisory Group; TTSTA Team Meeting & Executive Meeting

Project Service/Outcome Coordination with Project Coordinator and Health Manager

Supervision of TTSTA Project Coordinator, Health Manager, Project Assistant and Community Health Workers

Health Provider Student(s) Preceptor/Mentor

## Project Coordinator (PC) - (10 hours)

Interprofessional Clinical Learning D2L Modules Management & Nexus Data Input

TTSTA Staff Development during Case Review Meetings

Onsite TTSTA Primary Care Services Coordination

Primary Care (PC) Client Consultations and home visits for TTSTA team

Student Recruitment for Project Work Plan

Service Development & Coordination with Columbia-St. Mary's Saturday Clinic

Health Provider Student(s) Preceptor/Mentor

### TTSTA Health Manager (HM) - (40 hours)

**Direct Client Services Provision and Documentation** 

Reporting for Health Manager and Community Health Worker Activities: Weekly Activity Logs and Monthly Reports

Community Advisory Group Coordination

Daily coordination of TTSTA Community Health Workers (CHWs) Activities

Weekly Case Review Meeting Coordination & Staff Development

**Outreach Lead** 

Resource Manual: Local Immigrant and Refugee Friendly Services Development with WI Refugee Health Program

Social Work Student(s) Preceptor

# <u>IUHP TTSTA Project Assistant – (20 hours)</u>

Data Management

**Reporting Preparation** 

Outreach Materials Management and Distribution

Meeting E-Invites, Agendas, and Minutes for Monthly TTSTA Team Meetings & Executive Meetings

**Translation Services Coordination** 

#### TTSTA Nurse Case Manager (NCM) – (24 hours)

Ecological NCM Service Provision for Primary Care (PC) and Prenatal Care Coordination (PNCC) TTSTA Clients

Coordination of TTSTA PNCC Referrals

Case Finding at New Arrival Refugee Screenings

**On-site Translation Coordination** 

Health Resource Referral Consultant

Coordination/ Oversight of On-Site Student Activities

#### TTSTA Nurse Case Manager (NCM) – (16 hours)

Ecological NCM Service Provision for Home Visit and Prenatal Care Coordination (PNCC) TTSTA Clients

**Health Education Sessions** 

Project Outreach with Hmong Community

Coordination/ Oversight of Student Activities

Revision; 2018





<u>Community Health Worker (CHW) – (20 hours)</u> Direct Client Services and Outreach Provision Somali I&R Community Focus

Community Health Worker (CHW) – (20 hours)
Direct Client Services and Outreach Provision
Burmese I&R Community Focus

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