**IT Specialist**

**Duties and Responsibilities:** The IT Specialist (ITS) maintains ongoing bi-weekly meetings with Project Director and IUHP Research Scientist on data system and needed various application field, property and code additions; participates in periodic meetings with interprofessional project team to gather and identify core needs of data system users; ongoing database development and routine maintenance of users, forms, and reporting; collaborates with IUHP Research Scientist in building project reports for the system; consults on building and maintenance of the Automated Community Health Information System (ACHIS) Data Repository (aka Data Warehouse) and its reporting functions; maintenance of ACHIS Data dictionary; maintains on-site computers and servers for ACHIS access; daily ACHIS data and server maintenance; and assures ACHIS security and HIPAA compliance

**Qualification Statement:**

- Education Req.
- Prior Experience
- Special Certification and Licensure

**IUHP Research Scientist**

**Duties and Responsibilities:**

Collaborates with the Project Director, the IT Specialist, and interprofessional project team to determine data reporting needs for research, program evaluation, and quality improvement; provides expertise and support to a program of research informatics and engages in professional development activities in the teaching of the interprofessional team; participates in meetings involving the development of the Automated Community Health Information System (ACHIS); provides leadership and supervision of interprofessional staff in the implementation and monitoring of the electronic health records system; presents, publishes and collaborates in the scholarly dissemination of findings from the 'Teaching Today's Students for Tomorrow's America' projects; and collaborates in the design, conduct and dissemination of research involving 'Teaching Today's Students for Tomorrow's America' projects.

**Qualification Statement:**

- Education Req.
- Earned doctorate in nursing or related discipline; Master’s degree or higher in nursing; Prior Experience - Experience in implementing and managing electronic health records; strong leadership and organizational abilities; clinical practice experience; excellent knowledge-base and/or background in Community Health Nursing and with African Immigrant and Refugee populations preferred.
- Special Certification and Licensure - Eligible for RN licensure in Wisconsin

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