



University Housing

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REQUEST FOR EXEMPTION FROM
FIRST-YEAR RESIDENCY REQUIREMENT

THE UW SYSTEM BOARD OF REGENTS POLICY 24-2 (STRICKEN LANGUAGE REFLECTS MODIFICATION FOR UWM):

Those freshmen and sophomore students (students who have not earned 60 or more credits as of the first day of classes) who are not veterans, married or living with parents or guardian shall be required to live in a University operated Residence Hall when such accommodations are available.

- 1. This requirement directly applies to those students who are:
a. First-time freshmen AND 20 years of age, or younger (as of September 1 at the beginning of the academic year).
2. The following exemptions exist (please note that there is no exemption based on mileage from campus).
a. Those who are living with parent(s) or guardian(s)
b. Those who are granted an appeal based off extreme financial or personal hardship (this can include religious or cultural factors)
c. Those who are 21 years of age or older as of the September 1st.
d. Those who are veterans
e. Those who are married or have an affidavit of domestic partnership
f. Those who are custodial (parents)

You will be notified, in writing, of the status of your request. DO NOT ENTER INTO A LEASE AGREEMENT FOR AN APARTMENT, ETC., WITHOUT HAVING FIRST HEARD BACK REGARDING YOUR EXEMPTION REQUEST. It will not be considered as grounds for an approved exemption. Notification timeline varies depending on the time of the year. Students must request this for each year the Board of Regents' Policy applies to them.

TERM OF EXEMPTION: [ ] 2019-2020 Academic Year [ ] 2020 Spring Semester Only

Name (Last / First / M.I.) UWM ID#

Permanent Address

Student Email Address Phone Number ( ) -

Please check the section most applicable to your situation. Please be aware that the University Housing staff may work with UWM Financial Aid and other relevant departments to verify your status. Return this form and any supporting documents via one of the methods listed at the top of the page.

- I live with a parent/legal guardian and commute to campus (please attach supporting documentation to prove relationship to student and have parent/guardian fill out section on second page).
Financial hardship (please be aware that you must apply for Financial Aid in order for us to consider this. We recommend you apply early, as it may take 6-8 weeks for Financial Aid to review your application for aid and our decision is made only after your aid has been determined.)
Medical hardship (please provide documentation for review by the UWM Student Accessibility Center)
I am a veteran (please provide documentation).
I am a student who is married or have a domestic partner (enclose a copy of your marriage license or affidavit of domestic partnership).
I have my child(ren) living with me (enclose some evidence of custody-this can include child's school document with same address, etc.).
Other:

In support of my request, I am attaching one of the following documents:

[ ] Birth Certificate [ ] Tax Return Document [ ] Court Order of Guardianship [ ] Other:

I certify that I am aware of the Board of Regents' Housing Policy, am in compliance with it, and understand that falsification of University records is a violation of UW-System Administration Code Chapter 17 and could lead to my suspension from the University. I understand that the decision made by the Residency Requirement Committee regarding my requested exemption is final.

STUDENT SIGNATURE

DATE

**THIS PAGE ONLY APPLIES TO THOSE STUDENTS FILING AN EXEMPTION BASED ON LIVING WITH A PARENT/LEGAL GUARDIAN**

**ADDITIONAL DOCUMENTATION REQUIRED**

**VISIT [uwm.edu/housing/students/residency-requirement/residency-policy-toolkit](http://uwm.edu/housing/students/residency-requirement/residency-policy-toolkit)**

**I will be living with:**

**Parent/Legal Guardian Name(s)** \_\_\_\_\_

**Address of Parent(s)/Legal Guardian(s):** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Relationship to the Student:**

**Parent**

**Legal Guardian**

*Please provide reasonable documentation (e.g. birth certificate, tax return document listing student as a dependent, etc.) showing you are a parent or legal guardian of this student. Visit the University Housing website at [uwm.edu/housing/students/residency-requirement/residency-policy-toolkit/](http://uwm.edu/housing/students/residency-requirement/residency-policy-toolkit/) for examples of other accepted documentation.*

**STUDENT AFFIRMATION**

*My signature below certifies that I am aware of the Board of Regents' Policy and that I will live with a parent or legal guardian and commute daily to campus. I am aware that making false statements, orally or in writing, to a university employee on a university-related matter is a violation of the UW System Administrative Code and will result in disciplinary action. I agree to remain in compliance throughout the semester(s) marked above. I understand that if I move from the above address without the written permission from the Department of University Housing that this agreement will be null and void. Violation of the Board of Regents' Policy will cause the Department of University Housing to require me to move into a residence hall to ensure compliance with the policy and be charged from the first day of the contract period as identified above. I understand that if my living situation changes I will re-submit this exemption form.*

\_\_\_\_\_  
**STUDENT SIGNATURE**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**STUDENT NAME (PRINTED)**

\_\_\_\_\_  
**UWM ID#**

**PARENT/LEGAL GUARDIAN AFFIRMATION**

*I, as a parent or legal guardian of this student, do hereby attest that this student will indeed be commuting from my home on a daily basis. I understand that I have a legal responsibility to notify UWM University Housing if this agreement is not being followed. I confirm that my son/daughter/guardee is residing in my/our permanent residence for the entire academic session and is commuting to UW-Milwaukee.*

\_\_\_\_\_  
**PARENT/LEGAL GUARDIAN SIGNATURE**

\_\_\_\_\_  
**DATE**

(\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
**PARENT/LEGAL GUARDIAN DAYTIME PHONE NUMBER**