The University of Wisconsin-Milwaukee Honors College
Non-Seminar Planning Sheet

Proposals are due by April 1 for fall semester and November 1 for spring semester

Student Name_____ Student ID # _____

UWM Email _____ Student Phone #_____

Step 1 – Meet with one of the following Honors College Non-Seminar Liaisons to discuss your proposal ideas.

☐ Peter Sands – All non-seminar options/ideas (sands@uwm.edu)

To schedule an appointment with Dr. Sands, please email him directly, or visit our front office in HON 154 for assistance. If you are unsure about who to speak to or where to start, please schedule an advising appointment with Peter Sands or an Honors Advisor.

Step 2 – Discuss your plan with your supervising instructor and complete the information below.

Non-Seminar to be completed:
□ Alternative Honors Credit Proposal
□ Honors Tutorial (Honors 685)
□ Independent Study^
□ Research in Honors (Honors 686)
□ Senior Project (Honors 687)
□ Senior Thesis (Honors 689)

Title _____

_____

If Alternative Honors Credit Proposal or Independent Study, what course will you enroll in? Subject _____ Class # _____

Semester(s) & year to be enrolled Fall _____ Spring _____ Summer _____

Total credits to be earned _____ Intended Graduation Semester _____

^Independent Study Students - Please see your school/college advisor to see if any additional paperwork is required.

Supervising Instructor Name (please print) _____

Title_____ UWM Email _____

Step 3 – With the assistance of your supervising instructor, prepare your proposal and sign below once completed (e-signatures are accepted in the form of an attached email). Attach this signed document to the front of your proposal and submit everything through the Honors College Non-Seminar Submission Form by the deadline listed above.

Signatures

Student _____ Date _____

Supervising Instructor Name _____ Date _____

**If you are planning to count this non-seminar experience toward your major, it is your responsibility to communicate with the major department to obtain permission.*

Step 4 – What happens next?

After you submit your proposal, it is received by the Honors College and sent to Dr. Singer or Dr. Sands. They may approve your proposal at that time, or they will send it back for edits. Please remember that the entire process should

be complete by December 1 (for spring) and May 1 (for fall). Once approved you will receive an email from the Honors College office along with next steps for registration.

If you or your supervising instructor have any questions throughout the process, please contact honors@uwm.edu.

Step 1:

As far in advance as possible! Recommended the semester **prior** to when you plan to submit your proposal

Step 2:

Recommended to begin the semester prior to or early in semester you plan to submit your proposal

Step 3:

Submit your draft by April 1 (for fall) or November 1 (for spring).

FINAL edits due by December 1 (for spring) or May 1 (for fall)