



AFFILIATE GUIDELINES

UNIVERSITY OF WISCONSIN-MILWAUKEE
COLLEGE OF LETTERS AND SCIENCE

Updated April 4, 2017

Affiliate Guidelines

Scholarly/Research Affiliates

Affiliations allow a faculty or staff member to be associated with the Institute. Other researchers are eligible provided they maintain a substantial connection with the activities of the Institute or are part of funded research projects.

Those who wish to become an Institute Affiliate must submit electronic versions of the following to the Executive Director:

- A letter describing completed, ongoing, and/or prospective research and potential collaborations related to the Institute's research mission
- A link to the candidate's website listing representative work and/or an up-to-date vita

The Executive Director then consults with the Institute Faculty to decide whether to approve affiliate status. Affiliate status is confirmed or denied via a letter from the Institute Executive Director. Approval is contingent upon fit with the Institute's mission and adherence to expectations stated in this document. Affiliates have three-year terms that may be renewed using the same process as used for new affiliates. Standards for affiliation include:

- Faculty whose scholarly interests and research activities intersect with those of the Institute
- Academic staff whose scholarly interests and research activities intersect with those of the Institute

Community/Practice Affiliates

Affiliations allow community partners and practitioners to be associated with the Institute. Community partners and practitioners are eligible provided they maintain a substantial connection with the activities of the Institute or are part of funded research projects, and whose work and practice intersect with those of Institute.

An individual community partner or practitioner who wishes to become an Institute Affiliate must submit electronic versions of the following to the Executive Director:

- A letter describing completed, ongoing, and/or prospective work and potential collaborations related to the Institute's research mission
- A link to the candidate's website listing representative work and/or an up-to-date vita or resume

The Executive Director then consults with the Institute Faculty to decide whether to approve affiliate status. Affiliate status is confirmed or denied via a letter from the Executive Director. Approval is contingent upon fit with the Institute's mission and adherence to expectations stated in this document. Affiliates have three-year terms that may be renewed using the same process as used for new affiliates. Standards for affiliation include:

- Individual or organizational work that intersects with those of the Institute

Benefits of Affiliation

By affiliating with Institute, affiliates will have access to:

- Opportunities to receive research and outreach funding
- Publications on the Institute website
- Invitations to Institute-related events and activities
- Training and professional development
- Opportunities to conduct field research
- Venue for dissemination/knowledge transfer, including the Institute list-serv
- Connections to undergraduate and graduate students
- Potential collaborations with other faculty, community affiliates, and research sponsors
- Networking opportunities with current and future nonprofit leaders
- Administrative benefits for proposals administered through the Institute, including:
 - Proposal budget and form development
 - Grants fiscal management
 - Hiring and other personnel issues
 - Purchasing
 - Travel arrangements

Expectations

- Attendance at Institute affiliate functions (e.g. meetings and conferences)
- Engagement with one or more of the Institute focus areas
- Actively support the Institute's mission and strategies (e.g. student development and dissemination)

All programming of the Institute is dependent on the resources that departments and/or individual faculty bring to the projects they hope to collaborate on with other Institute affiliates.

Organization Partnerships and Memberships

The Institute will continue to explore the possibilities of organizational partnerships and membership status.