

**UWM Chancellor's Graduate Student Award
Fact Sheet
Awards Processed as Scholarships Applied Directly to
Panther Access to Web Services (PAWS) Account**

This Fact Sheet contains important information regarding the UWM Chancellor's Graduate Student Award. If you have any questions or need further clarification, please call the contact person listed in the Award Letter.

DESCRIPTION

The UWM Chancellor's Graduate Student Award is intended to attract and retain graduate students with exceptional academic records and high promise of future success. Chancellor's Awards may be offered on their own as "free-standing" unique awards, or in conjunction with other departmental or university support.

COMPLIANCE

As a recipient of a UWM Chancellor's Graduate Student Award, the student must comply with program requirements as described in the Award Letter.

TUITION PAYMENT

When a student registers for classes using his or her online Panther Access to Web Services (PAWS) account, he or she is making a financial commitment to UWM. It is important that students monitor their tuition bill through the PAWS account to determine the tuition and fees obligation, including due dates.

PAYMENT PROCEDURES

The Chancellor's Award is distributed in one lump-sum for each semester the award is offered, and will be applied directly to the recipient's PAWS account **unless the recipient is a nonresident or resident alien**. If there is a residual balance after the amount due in PAWS has been paid, a check will be sent to the student's mailing address in PAWS. Students should make sure their mailing address in PAWS is updated.

Nonresident and resident aliens will receive a one-time lump sum payment through the UWM Human Resources System after necessary requirements are met. See below for more information.

FOREIGN NATIONAL STUDENTS (excluding permanent residents) must indicate the appropriate relationship and income type in their GLACIER Account and have either a Social Security number or an ITIN number for tax reporting purposes before payment can be made. GLACIER accounts are assigned after an appropriately completed W-4 is provided to the Human Resources Office, Engelmann 125. Notification of new account creation is emailed to individuals on Fridays and Saturdays following the entry of the W-4 into the HRS system.

Note: Only one W-4 form is required per student. If you have a W-4 form on file at UWM, or if you have completed a form for another appointment, you do not need to submit a separate form for this award. Contact the Payroll Office at (414) 229-5353 if you are unsure.

IMPACT ON FINANCIAL AID

The Chancellor's Award may have an impact on other types of financial aid. If a student has applied for or is receiving a federal loan, work-study, or other need-based award, the amount of the award must be reported to the UWM Department of Financial Aid at (414) 229-4541. The Financial Aid department will determine how/if this award impacts a student's other aid. (*International students on F1, F2, J1, J2 or G visas are not eligible for federal financial aid*).

TAX INFORMATION

For information regarding potential tax implications of this award, a student may request Publication 970 (Tax Benefits for Education) from the Internal Revenue Service at www.irs.ustreas.gov or phone 800-829-3676. For information on University reporting go to www.bfs.uwm.edu/ASM/view.aspx?id=7.2.5&d=1

AWARD RESPONSE FORM

Please return the Award Response Form to the address at the bottom of the form, by the date indicated in the Award Letter.