University of Wisconsin-Milwaukee  
Graduate Faculty Committee (GFC)  
Graduate Program Reviews Subcommittee  
Monday, May 7, 2018  
10:30 a.m. – 12:00 p.m.  
Mitchell Hall 245  
MEETING MINUTES

I. Call to Order
The meeting was called to order at 11:03 a.m.

Present:
(Committee Members): David Allen, Winson Chu, Garry Davis, Peter Dunn, Jennifer Jordan, Mark Schwartz, Erin Winkler
(Non-Committee Members): Vicky Everson, Tiffany Nation, Tracey Heatherington (Ex-Officio)
Absent: Jennifer Clippert, Marija Gajdardziska-Josifovska (Ex Officio), Jennifer Kehl
Guests: Stephen Wetzel (Film)

II. Announcements
The committee was briefed on the 2018 – 2019 program reviews schedule.

III. Approve Minutes from the February 19, 2018
The minutes were approved as distributed and passed unanimously.

IV. Discussion: Future Academic Year Meeting Dates
The subcommittee discussed the meeting dates and times for the upcoming academic year. The subcommittee agreed that the meetings for the 2018 – 2019 academic year would be scheduled on the 2nd Monday of every month at 11:00 a.m.

The recommended revised meeting dates and times were motioned, seconded, and passed unanimously.

V. Film MFA Program Review Report
Garry Davis, chair thanked Jennifer Jordan and Jennifer Clippert for serving as internal reviewers for the program review.

Stephen Wetzel, graduate representative reported that the program received good recommendations from the external reviewers. Some of the concerns that the external reviewers express were staffing and advisors issues for the program. He reported that the current faculty size is seven and faculty is very steady. In 2019 one senior faculty will be retiring.

The subcommittee questioned the program’s ability of hiring to sustain the teaching workload. Wetzel reported that the program will be hiring in the fall and hiring is supported by the Dean. Tracey Heatherington asked clarification about recommendations of hires per the external report.

Jennifer Jordan, internal reviewer, reported that she thought that this is an excellent and amazing program and that UWM would be missing out by not supporting, sustaining, and helping the program grow. Garry Davis also noted the program’s strengths. He did not think it reflected any danger to the program.

David Allen questioned if the 2+2 teaching workload was common in the program. Wetzel reported that the Dean has expressed interest in reducing the teaching workload and that there was no plan to go back to the 2+2 model as a program. He reported that the program’s hope is to have 12 – 13 faculty members.

Jennifer Jordan agreed with the external report and the program’s response. She reported that all associate professors have a path to follow. The program is in the progress of hiring an external chair which she personally did not agree with. She reported that she feels good about the program being able to continue and that the program can get better with additional resources.

Garry Davis reported that he was impressed with the program and the 20% increase in undergraduates. He suggested that the internal report be revised to include the following:

- Enrollment
- Curriculum recommendations have been done
- Benchmark
- Many recommendations have been completed since the program review site visit
Actions already taken by the program
Per the recommendations, workload and hiring are out of the program control
Subcommittee recognizes and supports the program

Discussion followed.

Recommendation to continue the Film MFA program with friendly amendments to the internal report with
clarification of the subcommittee’s support for the program and that the grading of with considerations is not a threat
to the well-being of the program was moved, seconded, and passed unanimously.

VI. Review of Certificate Programs (GFC Doc. No. #1360)

Chair Garry Davis gave a brief summary of the recommended revisions to the GFC Doc. #1360 Certificate Review Process.

The following revisions were made per the previous meeting:
- Access certificate reviews with their parent program
- Benefits of the revisions of the policy are to reduce the amount of workload in the Graduate School
- Revise length of cycle from 5 years to 10 years
- Change the language in the policy to reflect revisions

David Allen informed the subcommittee of the needed revisions of 5 to 10 years on pages 4, 3, 2, and 8. Vicky Everson agree to correct the missed revisions.

Vicky Everson informed the subcommittee of the issue of the wording of “disabilities” on page 4 under Students. She advised the subcommittee that she did not think that this was the correct language and wording. Gary Davis advised Everson to research the GFC Doc. No. 951 for similar language and wording and insert the similar wording in place of the wording disabilities.

Recommended revisions to GFC Doc. No. 1360 were moved, seconded, and passed unanimously with friendly amendments to the wording of “disabilities.

VII. Election of 2018 – 19 Chair

David Allen nominated Garry Davis. There were no other nominations. Garry Davis accepted the nomination and agreed to serve as chair of the GPR. Garry Davis was unanimously re-elected chair.

VIII. Other Business

There was no other business.

IX. Adjournment

The meeting was adjourned at 12:06 p.m.